



**THE PROCESS OF RANKING THE BUREAUS
PERFORMANCE-BASED BONUS
FY 2016**

A. PROCESS:

The ranking of bureaus/delivery units in Caraga State University (CSU) is based mainly on the contributions and accomplishments of these bureaus/delivery units towards the target specified in Form A of the Results-based Performance Monitoring System (RBPMS). This attribute in the system of ranking emanates from an agreed upon procedure of a composite team of internal evaluators consisting of the following:

- VP for Research and Extension as Chairperson;
- VP for Academic Affairs as Co-chairperson;
- VP for Administration as Co-chairperson;
- Directors, Administrative and auxiliary Services;
- Director of the Office for Resource Generation;
- Head of the Human Resource Management Office;
- President of the Faculty Association;
- President of the Employee Association;
- Director for the Information and Communications Technology Center; and
- Director of the Planning and Development as the Secretariat of the evaluating team.

B. CRITERIA AND RATING

1. There are seven (7) bureaus under the Academic Group and Seven (7) bureaus under the Administration group identified as follows :

Academic Group	Administration Group
1. College of Arts and Sciences	1. Offices under the Office of the President (Cluster 1) <ul style="list-style-type: none">• Vice-Presidents• Presidential Management Staff• CSUCC Director
2. College of Agricultural Sciences and Natural Resources	2. Offices under the Office of the President (Cluster 2) <ul style="list-style-type: none">• Planning Office• ICTC• QuAMS• Internal Audit Services• Technology Development Transfer Licensing Office
3. College of Education	3. Offices under Office of the President (Cluster 3) <ul style="list-style-type: none">• Bids and Awards Committee• Gender and Development• Public Information and External Affairs & Alumni Relations Office
4. College of Information and Technology	4. University Services Main (Cluster 1) <ul style="list-style-type: none">• Auxiliary Services• Financial Management Services• General Services
5. College of Engineering and Information Technology	5. University Services Main (Cluster 2) <ul style="list-style-type: none">• Administrative Services• Human Resource Management Services• Resource Generation Management Services
6. College of Industrial Technology and Teacher Education	6. University Services Main (Cluster 3) <ul style="list-style-type: none">• OSAS• Admission Office