

**ACTIVITY DESIGN**

Activity Title:

Date of Activity:

Target Participants:

Venue:

Budget Required:

1. **Rationale**
2. **Objectives**
3. **Program of Activity**

|  |  |  |
| --- | --- | --- |
| **Timing** | **Activity** | **Resources Needed/ Resource Person** |
|  |  |  |

1. **Implementation Scheme**
2. **Expected Output**
3. **Budgetary Requirement**

Prepared by:

Noted by:

Recommending Approval: Funds Availability: