**OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Head of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date:

Approved by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ANTHONY M. PENASO, Ph.D.**

Head of Agency

5 – Outstanding

 4 – Very Satisfactory

 3 – Satisfactory

 2 – Unsatisfactory

1 – Poor

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **MFO/PAP** | **Success Indicators (Targets + Measures)** | **Division/****Individuals Accountable** | **Actual Accomplishment** | **Rating** | **Remarks**  |
| Strategic Priority |  |  |  |  | Q | E | T | A |  |
|  |  |  |  |  |  |  |  |  |  |
| Core Functions |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Support Functions |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Total Overall Rating |  |  |  |  |  |  |  |  |
| Final Average Rating |  |  |  |  |  |  |  |  |
| Adjectival Rating |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Assessed by: |  |  | Final Rating by: | Date |  |
|  | Date |  |  |  |  |
|  |  | PMT | University President |  |

*Legend: 1-Quality 2-Efficiency 3-Timeliness 4-Average*