**OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Head of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:

Approved by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ANTHONY M. PENASO, Ph.D.**

Head of Agency

5 – Outstanding

4 – Very Satisfactory

3 – Satisfactory

2 – Unsatisfactory

1 – Poor

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **MFO/PAP** | | | **Success Indicators (Targets + Measures)** | **Division/**  **Individuals Accountable** | **Actual Accomplishment** | **Rating** | | | | **Remarks** |
| Strategic Priority | |  |  |  |  | Q | E | T | A |  |
|  | |  |  |  |  |  |  |  |  |  |
| Core Functions | |  |  |  |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |  |  |  |
| Support Functions | |  |  |  |  |  |  |  |  |  |
|  |  | |  |  |  |  |  |  |  |  |
| Total Overall Rating | | |  |  |  |  |  |  |  |  |
| Final Average Rating | | |  |  |  |  |  |  |  |  |
| Adjectival Rating |  | |  |  |  |  |  |  |  |  |
|  |  | |  |  |  |  |  |  |  |  |
| Assessed by: |  | |  | Final Rating by: | | Date | | | |  |
|  | Date | |  |  | |  | | | |  |
|  |  | | PMT | University President | |  |

*Legend: 1-Quality 2-Efficiency 3-Timeliness 4-Average*