SEARCH FOR THE 2nd PRESIDENT OF CARAGA STATE UNIVERSITY

The Board of Regents of Caraga State University (CSU) of Ampayon, Butuan City formally and publicly announces the SEARCH FOR THE 2nd PRESIDENT OF THE UNIVERSITY.

Minimum Personal Qualifications:

Per action of the CSU Governing Board through BOR Resolution No. 16-02, s. 2013, applicants for the CSU Presidency must possess the following minimum qualifications:

1. Must not be less than thirty-five (35) years old and not more than sixty-one (61) years at the time of application;
2. Must be a natural-born Filipino citizen;
3. Must be a holder of an earned doctorate degree from a reputable higher education institution;
4. Must have a proven track record as an administrator (President, Chancellor, Vice-President, Vice-Chancellor, Dean, Campus Administrator, Director), preferably in the academe, whether in public or private, for at least five (5) years. This must be supported by documents (e.g. Certification or Special Order from the concerned party stating the managerial, professorial and/or administrative experience and the period covered);
5. Candidates must not have been convicted of any administrative offense or of any crime involving moral turpitude.

An applicant who does not meet any one of the abovementioned minimum qualifications and cannot submit pertinent supporting documentary evidences shall be disqualified from the search process.

Documentary Requirements:

Interested applicants must submit one (1) set of original and six (6) certified photocopies of the following documents to the Search Committee Secretariat:

1. Formal application letter addressed to the Chairperson of CHED:
   HON. PATRICIA B. LICUANAN, Ph.D.
   CHED Chairperson
   HEDC Bldg., CP Garcia Avenue
   UP Diliman, Quezon City

2. Detailed Curriculum Vitae (CV), signed under oath;
3. Certified true copy of documents in support of the data stated in the Curriculum Vitae;
4. Proposed Vision Mission and Development Goals for the CSU supported by programs and projects;
5. Certified/Clearances from the following government agencies obtained not more than one (1) month from the date of filing of application, indicating applicant has no pending case and/or convictions:
   - Sandiganbayan
   - Civil Service Commission (CSC)
   - National Bureau of Investigation
   - Municipal/Regional Trial Court
   - Ombudsman (for government employees)
   - Institution/Company where applicant is presently employed
6. NSO- authenticated Birth Certificate;
7. Medical Certificate of Physical Fitness issued by a physician from a CHED-recognized accredited health institutions but not the same institution where the applicant is presently employed;
8. Result of Neuropsychiatric examination conducted by a physician from a CHED-recognized accredited health institutions but not the same institution where the applicant is presently employed.

Important: Interested applicants must send the abovementioned documentary requirements in seven (7) sets (1 set original and 6 sets certified true copies) on or before December 2, 2013 to:

THE SEARCH COMMITTEE FOR PRESIDENCY
CARAGA STATE UNIVERSITY
C/O DR. ARMIE LEILA M. MORDENO, CSEE
UNIVERSITY BOARD SECRETARY and COMMITTEE SECRETARIAT
AMPAYON, BUTUAN CITY
Tel Nos. (085) 3423047 and 3421079
www.carsu.edu.ph