PASUC ADVISORY No. 7, s. 2014

For : All SUC Presidents/Heads

From : Dr. Ricardo E. Rotoras
        President

Subject : Search for Presidency of CARAGA STATE UNIVERSITY

Date : January 13, 2014

The Board of Regents of Caraga State University (CSU) of Ampayon, Butuan City formally and publicly announces the SEARCH FOR THE 2nd PRESIDENT OF THE UNIVERSITY.

Minimum Personal Qualifications:

Per action of the CSU Governing Board through BOR Resolution No. 16-02, s. 2013, applicants for the CSU Presidency must possess the following minimum qualifications:

a. Must not be less than thirty-five (35) years old and not more than sixty-one (61) years at the time of application;

b. Must be a natural-born Filipino Citizen;

c. Must be a holder of an earned doctorate degree from reputable higher educational institution,

d. Must have a proven track record as an administrator (President, Chancellor, Vice-President, Vice-Chancellor, Dean, Campus Administrator, Director) preferably in the academe, whether in public or private for at least five (5) years. This is must be supported by documents (e.g. Certification or Special Order from the concerned party stating the managerial, professional and/or administrative experience and the period covered)

e. Candidates must not have been convicted of any administrative offenses or of any crime involving moral turpitude, wherein the penalty is more than six (6) months.

An applicant who does not meet any one of the abovementioned minimum qualifications and cannot submit pertinent supporting documentary evidence shall be disqualified from the search process.

Documentary Requirements:

Interested applicants must submit one (1) set of original and six (6) certified photocopies of the following documents to the Search Committee Secretariat:

A. Formal application letter addressed to the Chairperson of CHED:

Hon. Patricia B. Licuanan
Chairperson, Commission on Higher Education
4th Floor HEDC Building, C.P. Garcia Avenue
U.P., Diliman, Quezon City
B. Detailed Curriculum Vitae (CV), signed under oath,
C. Certified true copy of documents in support of the data stated in the Curriculum Vitae,
D. Proposed Vision, Mission and Development Goals for the State College,
E. Certificates/Clearance from the following government agencies, obtained not more than three (3) months from the date of filing of application, indicating has not been convicted of administrative and/or criminal case,
   - Sandiganbayan
   - Civil Service Commission (CSC)
   - Municipal/Regional Trial Court
   - Ombudsman (for government employees)
   - Institution/Company where the applicant is presently employed
F. NSO- authenticated Birth Certificate,
G. Medical Certificate of Physical Fitness issued by a physician from a CHED-recognized accredited health institutions but not the same institution where the applicant is presently employed,
H. Result of Neuro-psychiatric examination conducted by a physician from a CHED-recognized accredited health institutions but not the same institution where the applicant is presently employed.

Important: Interested applicants must send the abovementioned documentary requirements in seven (7) sets (1 set original and 6 sets certified true copies) on or before March 31, 2014 to:

THE SEARCH COMMITTEE FOR PRESIDENCY
CARAGA STATE UNIVERSITY
C/O DR. ARMIE LEILA M. MORDENO, CSEE
UNIVERSITY BOARD SECRETARY and COMMITTEE SECRETARIAT
AMPAYON, BUTUAN CITY
Tel Nos. (085) 3423047 and 3421079
www.carsu.edu.ph

[Signature]

RICARDO B. ROTORAS, D.Eng'g
President