**INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)**

 I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Ratee

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- |
| Reviewed by: | Date | Approved by: | Date |
|  |  |  |  |
| Immediate Supervisor |  | University President |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Outputs** | **Success Indicator****(Target + Measures)** | **Actual Accomplishment** | **Rating** | **Remarks** |
| **Q** | **E** | **T** | **A** |
| Output 1 |  |  |  |  |  |  |  |
| Output 2 |  |  |  |  |  |  |  |
| Output 1 |  |  |  |  |  |  |  |
| Output 2 |  |  |  |  |  |  |  |
| Final Average Rating |  |  |  |  |  |  |  |
| Comments and Recommendations for Development Purposes |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Discussed with** | **Date** | **Assessed by** | **Date** | **Final Rating by** | **Date** |
|  |  | I certify that I discussed my assessment of the performance with the employee | I certify that I discussed my assessment of the performance with the employee |  |  |  |
| Employee | Dean/Director | VP \_\_\_/Chancellor | University President |

*Legend: 1 = Quality 2 = Efficiency 3 = Timeliness 4 = Average*