



SUPPLY MANAGEMENT SERVICES

REQUISITION AND ISSUE SLIP

Entity Name : CARAGA STATE UNIVERSITY

Fund Cluster :

Division : _____	Responsibility Center Code : _____
Office : _____	RIS No. : _____

<i>Requisition</i>				<i>Stock Available?</i>		<i>Issue</i>	
Stock No.	Unit	Description	Quantity	Yes	No	Quantity	Remarks

Purpose: _____

	Requested by:	Approved by:	Issued by:	Received by:
Signature :				
Printed Name :				
Designation :				
Date :				