



NOTICE TO PROCEED

MAY 23 2025

MR. HERRY E. BASAÑEZ
Sales Manager
Metro Coolaire Trading Corporation
B2 L2 Westfield Homes Subd.
Iponan, Cagayan de Oro City

Sir:

Greetings!

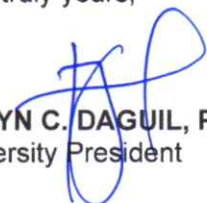
The attached Contract Agreement having been approved, notice is hereby given to **Metro Coolaire Trading Corporation** that work may proceed on the ***Provision of Capital Outlay – Office Equipment (Air Conditioner) for the Operation of the New Admin Building, Library, University Gymnasium, CEGS, Kinaadman Hall Auditorium and School of Medicine*** effective on MAY 26 2025.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below.

Thank you and Godspeed!

Very truly yours, ✓


ROLYN C. DAGUIL, Ph.D.
University President

I acknowledge receipt of this Notice on:
Name of the Representative of the Bidder: Herry E. Basañez
Authorized Signature: 