



ADDENDUM NO. 01

Series of 2021

This Addendum No. 01 is issued to modify or amend items in the Bidding Documents for the **Provision of Technical and Scientific Equipment for the operation of various Colleges and Offices**. This shall form an integral part of the Bid Documents.

Name of Project:	Provision of Technical and Scientific Equipment for the operation of various Colleges and Offices
Location:	CSU Campus, Ampayon, Butuan City
Brief Description:	Provision of Technical and Scientific Equipment for the operation of various Colleges and Offices
Approved Budget for the Contract :	Php. 1,629,000.00
Source of Funds:	Internally Generated Fund (IGF) - 2021
Contract Duration:	90 Calendar Days

Please be informed of the changes in the Bidding Documents, as follows:

CHANGES/ AMENDMENT		
SPECIFICATION		
FROM	TO	
Contract Duration: 60 Calendar Days	Contract Duration: 90 Calendar Days	
ITEM	DESCRIPTION	
1	Analytical Balance -Capacity: 0-220g. -Readability: 1mg (0.001g) -Repeatability: +-0.002, wind shield -Size: 185mm x 180mm x 210mm - at least 1 year warranty for parts and services with certificate of calibration and training Presence of Service Centers in Butuan City and or in Caraga Region. Unit: Unit, Quantity: 2	Analytical Balance -Capacity: 0-220g. -Readability: 1mg (0.001g) -Repeatability: +-0.002, wind shield -Size: 185mm x 180mm x 210mm - at least 1 year warranty for parts and services with certificate of calibration and training Availability of Technical Personnel for repair and maintenance purposes. <i>Additional Document to be submitted:</i> - Certification reflecting the name of the technical personnel who will conduct the repair & maintenance upon the request of the University attaching further contract/agreement as proof. Unit: Unit, Quantity: 2
2	CANOPY LABORATORY FUMEHOOD -Fiber glass, corrosion resistance, with exhaust blower, - at least 1 year warranty for parts and services with certificate of calibration and training	CANOPY LABORATORY FUMEHOOD -Fiber glass, corrosion resistance, with exhaust blower, - at least 1 year warranty for parts and services with certificate of calibration and training



	<p>-Presence of Service Centers in Butuan City and or in Caraga Region. UNIT: UNIT, QUANTITY: 4</p>	<p>-Availability of Technical Personnel for repair and maintenance purposes.</p> <p><i>Additional Document to be submitted:</i></p> <p>- Certification reflecting the name of the technical personnel who will conduct the repair & maintenance upon the request of the University attaching further contract/agreement as proof.</p> <p>UNIT: UNIT, QUANTITY: 4</p>
3	<p>COMPOUND MONOCULAR MICROSCOPE</p> <ul style="list-style-type: none">-Monocular biological.-LED light.-360° rotatable head.-Achromatic objective lens: \$x, 10x, 40x(s), 100x (S, oil).-Eyepiece pointer.- at least 1 year warranty for parts and services with certificate of calibration and training <p>-Presence of Service Centers in Butuan City and or in Caraga Region. UNIT: UNIT, QUANTITY: 5</p>	<p>COMPOUND MONOCULAR MICROSCOPE</p> <ul style="list-style-type: none">-Monocular biological.-LED light.-360° rotatable head.-Achromatic objective lens: \$x, 10x, 40x(s), 100x (S, oil).-Eyepiece pointer.- at least 1 year warranty for parts and services with certificate of calibration and training <p>-Availability of Technical Personnel for repair and maintenance purposes.</p> <p><i>Additional Document to be submitted:</i></p> <p>- Certification reflecting the name of the technical personnel who will conduct the repair & maintenance upon the request of the University attaching further contract/agreement as proof.</p> <p>UNIT: UNIT, QUANTITY: 5</p>
4	<p>DIGITAL HUMIDITY METER/HYGROMETER</p> <ul style="list-style-type: none">-SpecificationsAttribute ValueAbsolute Maximum Temperature Measurement +100 °C, +212 °FHygrometer Type Digital HygrometerMaximum Humidity Measurement 100%RHBest Temperature Measurement Accuracy ±0.4 °C, ±0.8 °FTemperature Measurement Resolution 0.1 °C, 0.1 °FBest Humidity Measurement Accuracy ±3 %RHHumidity Measurement Resolution 0.1%RHDewpoint Measurement YesMeter Type HandheldInterface Type USBFunctions Alarm, Comparator, Data HoldPower Source BatteryBattery Type 9VBattery Life 1440 hWeight 178g	<p>DIGITAL HUMIDITY METER/HYGROMETER</p> <ul style="list-style-type: none">-SpecificationsAttribute ValueAbsolute Maximum Temperature Measurement +100 °C, +212 °FHygrometer Type Digital HygrometerMaximum Humidity Measurement 100%RHBest Temperature Measurement Accuracy ±0.4 °C, ±0.8 °FTemperature Measurement Resolution 0.1 °C, 0.1 °FBest Humidity Measurement Accuracy ±3 %RHHumidity Measurement Resolution 0.1%RHDewpoint Measurement YesMeter Type HandheldInterface Type USBFunctions Alarm, Comparator, Data HoldPower Source BatteryBattery Type 9VBattery Life 1440 hWeight 178g



	<p>Minimum Operating Temperature 0°C Maximum Operating Temperature +60°C - at least 1 year warranty for parts and services with certificate of calibration and training -Presence of Service Centers in Butuan City and or in Caraga Region UNIT: UNIT, QUANTITY: 1</p>	<p>Minimum Operating Temperature 0°C Maximum Operating Temperature +60°C - at least 1 year warranty for parts and services with certificate of calibration and training -Availability of Technical Personnel for repair and maintenance purposes. <i>Additional Document to be submitted:</i> -Certification reflecting the name of the technical personnel who will conduct the repair & maintenance upon the request of the University attaching further contract/agreement as proof. UNIT: UNIT, QUANTITY: 1</p>
5	<p>EYE WASH WITH SHOWER -Combination drench shower and face wash, 304 stainless steel shower and bowl, eye face wash flow rate (11.4L/min), shower wash flow rate (75.7L/min), water bowl D x H (32 x 9.5cm), shower D x H (25.5 x 7.5cm), inlet and outlet 1", pressure (210KPa). - at least 1 year warranty for parts and services with certificate of calibration and training - Presence of Service Centers in Butuan City and or in Caraga Region. UNIT: UNIT, QUANTITY: 1</p>	<p>EYE WASH WITH SHOWER -Combination drench shower and face wash, 304 stainless steel shower and bowl, eye face wash flow rate (11.4L/min), shower wash flow rate (75.7L/min), water bowl D x H (32 x 9.5cm), shower D x H (25.5 x 7.5cm), inlet and outlet 1", pressure (210KPa). - at least 1 year warranty for parts and services with certificate of calibration and training - Availability of Technical Personnel for repair and maintenance purposes. <i>Additional Document to be submitted:</i> -Certification reflecting the name of the technical personnel who will conduct the repair & maintenance upon the request of the University attaching further contract/agreement as proof. UNIT: UNIT, QUANTITY: 1</p>
6	<p>HORIZONTAL GEL ELECTROPHORESIS -Open system. With 7 x 10 cm UV-transparent acrylic plastic gel tray with fluorescent ruler. -With 8- and 15- well combs. -Gel tank: molded clear plastic; has lid with cables. -Gel buffer: 265 mL - 320 mL (depends on the size and thickness of the gel). -Banana plugs: gold-plated brass, 4.4 cm length. -Electrodes: platinum, 0.25 mm in diameter. -Electrical leads: nickel silver. -Gel caster: polycarbonate, 0.64 cm silicon foam; with leveling bubble. *Power Supply; -3-digit display.</p>	<p>HORIZONTAL GEL ELECTROPHORESIS -Open system. With 7 x 10 cm UV-transparent acrylic plastic gel tray with fluorescent ruler. -With 8- and 15- well combs. -Gel tank: molded clear plastic; has lid with cables. -Gel buffer: 265 mL - 320 mL (depends on the size and thickness of the gel). -Banana plugs: gold-plated brass, 4.4 cm length. -Electrodes: platinum, 0.25 mm in diameter. -Electrical leads: nickel silver. -Gel caster: polycarbonate, 0.64 cm silicon foam; with leveling bubble. *Power Supply; -3-digit display.</p>



	<p>-Output specifications: 10V - 300V; 4mA - 400mA; 75W (maximum). -4 pair recessed banana jacks in parallel. -Has pause mode for editing parameters, or stopping and resuming the run. -Power failure detection in timed mode; when power returns run will complete. Automatic detection of rapid changes in resistance and no-load conditions. -Compact and stackable. Flip-down legs to change viewing angle.</p> <p>*Inclusions; -One (1) unit of 1 kVA AVR · agarose gel (molecular grade), 25g. -50x TAE buffer, 1L. -100 bp DNA ladder with glycerol, bromophenol blue and xylene cyanol, 500µL. -2-in-1 non-toxic visualization dye (loading dye and fluorescent dye), 1,000µL. - at least 1 year warranty for parts and services with certificate of calibration and training - Presence of Services Centers in Butuan City and or in Caraga Region. UNIT: LOT, QUANTITY: 1"</p>	<p>-Output specifications: 10V - 300V; 4mA - 400mA; 75W (maximum). -4 pair recessed banana jacks in parallel. -Has pause mode for editing parameters, or stopping and resuming the run. -Power failure detection in timed mode; when power returns run will complete. Automatic detection of rapid changes in resistance and no-load conditions. -Compact and stackable. Flip-down legs to change viewing angle.</p> <p>*Inclusions; -One (1) unit of 1 kVA AVR · agarose gel (molecular grade), 25g. -50x TAE buffer, 1L. -100 bp DNA ladder with glycerol, bromophenol blue and xylene cyanol, 500µL. -2-in-1 non-toxic visualization dye (loading dye and fluorescent dye), 1,000µL. - at least 1 year warranty for parts and services with certificate of calibration and training - Availability of Technical Personnel for repair and maintenance purposes.</p> <p><i>Additional Document to be submitted:</i> -Certification reflecting the name of the technical personnel who will conduct the repair & maintenance upon the request of the University attaching further contract/agreement as proof. UNIT: LOT, QUANTITY: 1"</p>
7	<p>LABORATORY OVEN -Inner chamber: 14" x 14" x 14" steel. -Input voltage: 220. -Display: LCD. -Working temperature range: 5 degree celsius above ambient temperature to 300 degree celsius. -Setting temperature range: 20 to 300 degree celsius/68 to 572 fahrenheit. -Setting accuracy up to 99.9 degree celsius 0.1 degree celsius/ from 100 degree celsius 0.5 degree celsius. - at least 1 year warranty for parts and services with certificate of calibration and training. - Presence of Services Centers in Butuan City and or in Caraga Region. UNIT: UNIT, QUANTITY: 1"</p>	<p>LABORATORY OVEN -Inner chamber: 14" x 14" x 14" steel. -Input voltage: 220. -Display: LCD. -Working temperature range: 5 degree celsius above ambient temperature to 300 degree celsius. -Setting temperature range: 20 to 300 degree celsius/68 to 572 fahrenheit. -Setting accuracy up to 99.9 degree celsius 0.1 degree celsius/ from 100 degree celsius 0.5 degree celsius. - at least 1 year warranty for parts and services with certificate of calibration and training. - Capacity: at least 8 liters - Availability of Technical Personnel for repair and maintenance purposes.</p> <p><i>Additional Document to be submitted:</i> -Certification reflecting the name of the technical personnel who will conduct the</p>



		<p>repair & maintenance upon the request of the University attaching further contract/agreement as proof. UNIT: UNIT, QUANTITY: 1</p>
8	<p>MICRO INCINERATOR -Infrared heat. -Ergonomic design. - at least 1 year warranty for parts and services with certificate of calibration and training - Presence of Service Centers in Butuan City and or in Caraga Region. UNIT: UNIT, QUANTITY: 1</p>	<p>MICRO INCINERATOR -Infrared heat. -Ergonomic design. - at least 1 year warranty for parts and services with certificate of calibration and training - Availability of Technical Personnel for repair and maintenance purposes. <i>Additional Document to be submitted:</i> -Certification reflecting the name of the technical personnel who will conduct the repair & maintenance upon the request of the University attaching further contract/agreement as proof. UNIT: UNIT, QUANTITY: 1</p>
9	<p>MUFFLE FURNACE -Deal for wax burnout, enameling and heat treating, lightweight, one-piece molded heating chamber heats to 1000°F (538°C) in 15 minutes; -Max. operating temperature. 2012°F (1100°C) large chamber, (W)9 x (H)6.5 x (D)9 simple dial power control, -Control type: power analog chamber, -Dimensions: (W)230mm (9) (D)230mm (9) (H)170mm (6.5), -Chamber size: 526 cu.in. -Cabinet dimensions: width depth height (door open) height (closed open) 390mm (15.5) 390mm (15.5) 420mm (16.5) 420mm (16.5), -Maximum operating temperature: 1100°C 2012°F, -Power consumption watts: 1500w, -Watts to maintain 1000C 1050, -Net weight: 13 kg (29 lbs). - at least 1 year warranty for parts and services with certificate of calibration and training - Presence of Service Centers in Butuan City and or in Caraga region. UNIT: UNIT, QUANTITY: 1</p>	<p>MUFFLE FURNACE -Deal for wax burnout, enameling and heat treating, lightweight, one-piece molded heating chamber heats to 1000°F (538°C) in 15 minutes; -Max. operating temperature. 2012°F (1100°C) large chamber, (W)9 x (H)6.5 x (D)9 simple dial power control, -Control type: power analog chamber, -Dimensions: (W)230mm (9) (D)230mm (9) (H)170mm (6.5), -Chamber size: 526 cu.in. -Cabinet dimensions: width depth height (door open) height (closed open) 390mm (15.5) 390mm (15.5) 420mm (16.5) 420mm (16.5), -Maximum operating temperature: 1100°C 2012°F, -Power consumption watts: 1500w, -Watts to maintain 1000C 1050, -Net weight: 13 kg (29 lbs). - at least 1 year warranty for parts and services with certificate of calibration and training - Availability of Technical Personnel for repair and maintenance purposes. <i>Additional Document to be submitted:</i> - Certification reflecting the name of the technical personnel who will conduct the repair & maintenance upon the request of the University attaching further contract/agreement as proof. UNIT: UNIT, QUANTITY: 1</p>
10	<p>Brunton Compass -Features a patented international</p>	<p>Brunton Compass -Features a patented international</p>



	<p>suspension that is less sensitive to titling action caused by the earth's magnetic pull for use in a wider range of latitudes without rebalancing the needle. Meets the waterproofing Spec. 101 b. Improved lift mechanism with high visibility vials, clearly marked needle, true non-magnetic patented composite material. No- shift declination adjustment, long lasting hinges, non-chip plastic exterior. Includes leather case and instructional manual 2-3/16" x 3-13/16" x 15 x 16". Horizontal angles: 0-360o (Azimuth) or 0-90-0 o (Quadrant), graduated to 1 o. Declination adjustment. Vertical angles ± 90 o, Vernier reading to 10 minutes, ± 10% grade, 5% divisions. - at least 1 year warranty for parts and services with certificate of calibration and training</p> <p>- Presence of Service Centers in Butuan City and or in Caraga region</p> <p>UNIT: UNIT, QUANTITY: 2</p>	<p>suspension that is less sensitive to titling action caused by the earth's magnetic pull for use in a wider range of latitudes without rebalancing the needle. Meets the waterproofing Spec. 101 b. Improved lift mechanism with high visibility vials, clearly marked needle, true non-magnetic patented composite material. No- shift declination adjustment, long lasting hinges, non-chip plastic exterior. Includes leather case and instructional manual 2-3/16" x 3-13/16" x 15 x 16". Horizontal angles: 0-360o (Azimuth) or 0-90-0 o (Quadrant), graduated to 1 o. Declination adjustment. Vertical angles ± 90 o, Vernier reading to 10 minutes, ± 10% grade, 5% divisions. - at least 1 year warranty for parts and services with certificate of calibration and training</p> <p>- Availability of Technical Personnel for repair and maintenance purposes.</p> <p><i>Additional Document to be submitted:</i> -Certification reflecting the name of the technical personnel who will conduct the repair & maintenance upon the request of the University attaching further contract/agreement as proof.</p> <p>UNIT: UNIT, QUANTITY: 2</p>
11	<p>STEREO MICROSCOPE</p> <p>*Eyepieces and Magnification: -High Ratio Zoom Range: 0.7x - 90x Continuous Magnification. -20mm Wide Field 10x Eyepieces.</p> <p>*Illumination: -Independent Variable Intensity Dual LED Upper and Base. -Illumination: Track Big Fan Stand, Upper/Bottom LED.</p> <p>*Head - Interpupillary Distance - Diopter: -Binocular head, 45° inclined, 360° rotatable. -Interpupillary range from 54mm-76mm. -Distribution is 3:7 for trinocular.</p> <p>*Working Distance: -Standard Working Distance is 115mm -With additional objectives can be up to 45mm-177mm.</p> <p>*Frame - Base - Size - Weight: -Total Overall Height of Microscope: 450mm.</p> <p>*Instrument Weight: 16 lbs. - at least 1 year warranty for parts and</p>	<p>STEREO MICROSCOPE</p> <p>*Eyepieces and Magnification: -High Ratio Zoom Range: 0.7x - 90x Continuous Magnification. -20mm Wide Field 10x Eyepieces.</p> <p>*Illumination: -Independent Variable Intensity Dual LED Upper and Base. -Illumination: Track Big Fan Stand, Upper/Bottom LED.</p> <p>*Head - Interpupillary Distance - Diopter: -Binocular head, 45° inclined, 360° rotatable. -Interpupillary range from 54mm-76mm. -Distribution is 3:7 for trinocular.</p> <p>*Working Distance: -Standard Working Distance is 115mm -With additional objectives can be up to 45mm-177mm.</p> <p>*Frame - Base - Size - Weight: -Total Overall Height of Microscope: 450mm.</p> <p>*Instrument Weight: 16 lbs. - at least 1 year warranty for parts and</p>



	<p>services with certificate of calibration and training calibration</p> <p>- Presence of Service Centers in Butuan City and or in Caraga region.</p> <p>UNIT: UNIT, QUANTITY: 3</p>	<p>services with certificate of calibration and training calibration</p> <p>- Availability of Technical Personnel for repair and maintenance purposes.</p> <p><i>Additional Document to be submitted:</i></p> <p>- Certification reflecting the name of the technical personnel who will conduct the repair & maintenance upon the request of the University attaching further contract/agreement as proof.</p> <p>UNIT: UNIT, QUANTITY: 3</p>
12	<p>TRANSMITTED AND REFLECTED ILLUMINATION POLARIZING MICROSCOPE</p> <p>*Eyepiece:</p> <ul style="list-style-type: none">-Wide field WF10x/18mm.-Division eyepiece 10x/18mm 0.10mm/div <p>Objective,</p> <p>*Center Adjustable:</p> <ul style="list-style-type: none">-Strain-free plan achromatic objective (cover glass:0.17mm) PL 4X/0.10 (no cover glass) PL 5X/0.12-Strain-free plan achromatic objective (cover glass:0.17mm) PL 10X/0.25-(no cover glass) PL L 10X/0.25-Strain-free plan achromatic objective (cover glass:0.17mm) PL 40X/0.65 (spring)(no cover glass) PL L40X/0.60 (spring)-Strain-free plan achromatic objective (cover glass:0.17mm) PL 60X/0.85 (spring)(no cover glass) PL L 60X/0.75 (spring) <p>*Reflected Illumination:</p> <ul style="list-style-type: none">-Rotatable Polarizer-6V 20w, halogen lamp, adjustable brightness <p>*Transmitted Illumination:</p> <ul style="list-style-type: none">-Polarizer 360° rotatable, have 0,90,180,270 four scale; Collector for halogen lamp illumination; Illumination 6V 20w, halogen lamp, adjustable brightness; Abbe condenser N.A. 1.25, rack & pinion adjustable <p>*Eyepiece Tube:</p> <ul style="list-style-type: none">-Trinocular head, inclination of 30°, can send 100% of the image light to top photography port <p>*Polarizing Attachment:</p> <ul style="list-style-type: none">-Built-in analyzer, can switch to normal observe or polarizing observe freely, 90° rotatable with scale, minimum retardation resolution 12'-Bertrand lens, impellent style, center adjustable-compensator-4 compensator	<p>TRANSMITTED AND REFLECTED ILLUMINATION POLARIZING MICROSCOPE</p> <p>*Eyepiece:</p> <ul style="list-style-type: none">-Wide field WF10x/18mm.-Division eyepiece 10x/18mm 0.10mm/div <p>Objective,</p> <p>*Center Adjustable:</p> <ul style="list-style-type: none">-Strain-free plan achromatic objective (cover glass:0.17mm) PL 4X/0.10 (no cover glass) PL 5X/0.12-Strain-free plan achromatic objective (cover glass:0.17mm) PL 10X/0.25-(no cover glass) PL L 10X/0.25-Strain-free plan achromatic objective (cover glass:0.17mm) PL 40X/0.65 (spring)(no cover glass) PL L40X/0.60 (spring)-Strain-free plan achromatic objective (cover glass:0.17mm) PL 60X/0.85 (spring)(no cover glass) PL L 60X/0.75 (spring) <p>*Reflected Illumination:</p> <ul style="list-style-type: none">-Rotatable Polarizer-6V 20w, halogen lamp, adjustable brightness <p>*Transmitted Illumination:</p> <ul style="list-style-type: none">-Polarizer 360° rotatable, have 0,90,180,270 four scale; Collector for halogen lamp illumination; Illumination 6V 20w, halogen lamp, adjustable brightness; Abbe condenser N.A. 1.25, rack & pinion adjustable <p>*Eyepiece Tube:</p> <ul style="list-style-type: none">-Trinocular head, inclination of 30°, can send 100% of the image light to top photography port <p>*Polarizing Attachment:</p> <ul style="list-style-type: none">-Built-in analyzer, can switch to normal observe or polarizing observe freely, 90° rotatable with scale, minimum retardation resolution 12'-Bertrand lens, impellent style, center adjustable-compensator-4 compensator



	<p>-Quarts wedge compensator *Nosepiece: Quadruple (Frontward ball bearing inner locating) *Focus System: -Coaxial coarse/fine focus system, with tension adjustable and limit stopper, minimum division of fine focusing: 0.002mm *Stage: Rotatable stage, Diameter F150mm, 360° graduated (in 1degree increments), minimum retardation resolution 6' center adjustable and with tightened. - at least 1 year warranty for parts and services with certificate of calibration and training - Presence of Service Centers in Butuan City and or in Caraga region. UNIT: UNIT, QUANTITY: 1</p>	<p>-Quarts wedge compensator *Nosepiece: Quadruple (Frontward ball bearing inner locating) *Focus System: -Coaxial coarse/fine focus system, with tension adjustable and limit stopper, minimum division of fine focusing: 0.002mm *Stage: Rotatable stage, Diameter F150mm, 360° graduated (in 1degree increments), minimum retardation resolution 6' center adjustable and with tightened. - at least 1 year warranty for parts and services with certificate of calibration and training - Availability of Technical Personnel for repair and maintenance purposes. <i>Additional Document to be submitted:</i> -Certification reflecting the name of the technical personnel who will conduct the repair & maintenance upon the request of the University attaching further contract/agreement as proof. UNIT: UNIT, QUANTITY: 1</p>
13	<p>COMPOUND MICROSCOPE -40x-1000x with camera-video port and USB digital port. - at least 1 year warranty for parts and services with certificate of calibration and training - Presence of Service Centers in Butuan City and or in Caraga region UNIT: UNIT, QUANTITY: 1</p>	<p>COMPOUND MICROSCOPE -40x-1000x with camera-video port and USB digital port. - at least 1 year warranty for parts and services with certificate of calibration and training - Availability of Technical Personnel for repair and maintenance purposes. <i>Additional Document to be submitted:</i> - Certification reflecting the name of the technical personnel who will conduct the repair & maintenance upon the request of the University attaching further contract/agreement as proof. UNIT: UNIT, QUANTITY: 1</p>
14	<p>STAINLESS STEEL MESH SOIL SIEVE SET -#5, 10, 35, 60, 120, 230; greater than or equal to 70". -Standard (compliance equal to ASTM EII) - at least 1 year warranty for parts and services with certificate of calibration and training - Presence of Service Centers in Butuan City and or in Caraga region. UNIT: SET, QUANTITY: 1</p>	<p>STAINLESS STEEL MESH SOIL SIEVE SET -#5, 10, 35, 60, 120, 230; greater than or equal to 70". -Standard (compliance equal to ASTM EII) - at least 1 year warranty for parts and services with certificate of calibration and training - Availability of Technical Personnel for repair and maintenance purposes. <i>Additional Document to be submitted:</i> -Certification reflecting the name of the technical personnel who will conduct the</p>



repair & maintenance upon the request
of the University attaching further
contract/agreement as proof.
UNIT: SET, QUANTITY: 1

EDITABLE FORMS

Bid Form

Date: _____
Invitation to Bid¹ N°: _____

To: [name and address of Procuring Entity]

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to [supply/deliver/perform] [description of the Goods] in conformity with the said Bidding Documents for the sum of [total Bid amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause **Error! Reference source not found.** and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:²

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
(if none, state "None")		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

¹ If ADB, JICA and WB funded projects, use IFB.

² Applicable only if the Funding Source is the ADB, JICA or WB.



We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB Clause Error! Reference source not found.** of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert]* as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity *[for partnerships, corporations, cooperatives, or joint ventures, insert]* is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____



For Goods Offered From Abroad

Name of Bidder _____, Invitation to Bid Number _____. Page ____ of _____

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____



For Goods Offered From Within the Philippines

Name of Bidder _____ . Invitation to Bid Number _____. Page ____ of ____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____



Contract Agreement Form

THIS AGREEMENT made the _____ day of _____ 20____ between [name of PROCURING ENTITY] of the Philippines (hereinafter called "the Entity") of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract;
 - (f) the Performance Security; and
 - (g) the Entity's Notice of Award.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Entity)

Signed, sealed, delivered by _____ the _____ (for the Supplier).

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____ at _____, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant*

NAME OF NOTARY PUBLIC

Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ *[date issued]*, *[place issued]*
IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

* This form will not apply for WB funded projects.



Bank Guarantee Form for Advance Payment

To: [name and address of PROCURING ENTITY]
[name of Contract]

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends Clause **Error! Reference source not found.** of the General Conditions of Contract to provide for advance payment, [name and address of Supplier] (hereinafter called the "Supplier") shall deposit with the PROCURING ENTITY a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of [amount of guarantee in figures and words].

We, the [bank or financial institution], as instructed by the Supplier, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the PROCURING ENTITY on its first demand without whatsoever right of objection on our part and without its first claim to the Supplier, in the amount not exceeding [amount of guarantee in figures and words].

We further agree that no change or addition to or other modification of the terms of the Contract to be performed thereunder or of any of the Contract documents which may be made between the PROCURING ENTITY and the Supplier, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until [date].

Yours truly,

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]



BID SECURING DECLARATION FORM

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

X-----X

BID SECURING DECLARATION Invitation to Bid: [Insert Reference number]

To: [Insert name and address of the Procuring Entity]

I/We³, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this _____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED

REPRESENTATIVE]

[Insert Signatory's Legal Capacity]

Affiant

³ Select one and delete the other. Adopt the same instruction for similar terms throughout the document.



Republic of the Philippines
CARAGA STATE UNIVERSITY

Ampayon, Butuan City 8600, Philippines

Competence Service Uprightness

BIDS AND AWARDS COMMITTEE (BAC)

Phone: 09175030963
(+6385) 341-2296

URL: <http://www.carsu.edu.ph>
Email: csu.bacsecretariat@carsu.edu.ph



SUBSCRIBED AND SWORN to before me this _____ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this _____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

For guidance and information of all concerned.

ARMIE LEILA M. MORDENO, DPA, CSEE
BAC Chairperson 

Received by the Bidder:

