



ADDENDUM NO. 01 Series of 2023

This Addendum No. 01 is issued to modify or amend items in the Bidding Documents for the **Provision of Security Guards for the operation of the University**. This shall form an integral part of the Bid Documents.

Name of Project:	Provision of Security Guards for the operation of the University
Location:	CSU Campus, Ampayon, Butuan City
Brief Description:	Provision of Security Guards for the operation of the University
Approved Budget for the Contract:	Php. 2,693,979.40
Source of Funds:	IGF 2023
Contract Duration:	5 months

Please be informed of the changes in the Bidding Documents as follows:

CHANGES/ AMENDMENT		
SPECIFICATION		
SECURITY SERVICES * 28 Personnel *(Php. 19,242.71 x 5 months x 28 Personnel) *Amount to Guard: *New Daily wage (DW), P350.00 *Ave. Pay/month (DW x no. of days per yr/12) = P11,503.33 *Night Differential Pay (Ave. Pay/mo. X 10% x 1/3)(x1/2) = P383.44 *13 th Month Pay (DW x 365/12/12) = P887.15 *5 Days Incentive Pay (DW + COLA x 5/12) = P145.83 *Uniform Allowance (R.A 5487) = P100.00 *Amount to Gov't. in Favor of Guard *Retirement Benefit (R.A 7641) (DWx22.5/12) = P656.25 *SSS Premium (Jan. 2023), = P1,150.00 *Philhealth Contribution (Jan. 2022), = P230.07 *State Insurance fund = P10.00 *Pag-Ibig Fund = P100.00 *A. TOTAL AMOUNT TO GUARD & GOV'T. = P15,166.07 *B. AGENCY FEE ¹ Administrative Overhead in compliance with the PADPAO Rate (24%) = P3,639.86 *C. Value Added Tax (Agency Fee x 12%VAT-RMC-039-2007), = P436.78 *MINIMUM CONTRACT RATE PER PERSONNEL² = P19,242.71		
ITEM NAME	DESCRIPTION	QUANTITY
Base Radio Transceiver	VHF/UHF base Radio Transceiver w/ aerial antenna, cable & PS (Capable of covering the area of whole CSU)	4 sets

¹ Section 4 b of DOLE ORDER No. 150-16, s. 2016 – 20% is the minimum rate required, but we adopted the PADPAO Rate 2022

² Increase from P19,078.00 to P19,242.71 due to the increase of SSS contribution of P164.71



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Handheld Radio Transceiver	VHF/UHF Handheld Radio Transceiver w/ charger	12 sets
9mm Pistol	9mm Pistol, Complete Ammos	7 units
38 cal. Pistol	38 cal. Pistol, Complete Ammos	2 units
Bicycle	Bicycle	2 units
CCTV	CCTV, 4 cameras and CPU	2 sets
Motorcycle	Motorcycle w/ gasoline	2 units
T-Shirt	T-Shirt	28 pcs.
Service Vehicle	Service Vehicle (4wheels) *on call basis	1 unit
Metal Detector	Handheld 9V Metal Detector with Vibration Alert for Security Protection and Inspection w/ Battery Handheld Portable Scanner	4 units
Binoculars	80X80 Long Range 90000m HDBinoculars High Power Telescope Optical Glass Lens Low Light Night Vision	2 units
Night Vision Goggles	Night Vision Binoculars Head Mountable Telescope Goggles IR Infrared 300m Full Dark Observing Distance Optics 4x Digital Zoom 7x Magnification 1080P Video Record 3M PhotoIndependent Vision Compensation	2 units
Rescue Equipment	Spine Board, Tourniquet First Aid Kit, etc.	1 set
Under Vehicle Search Mirror	Under Vehicle Search Mirror	2 sets
Rain Gear	Boots, raincoat and umbrellas	28 sets
*Megaphone	Battery operated	2 unit
Repeater	VHF/UHF Radio Repeater at least 10km radius with Internet Connectivity	1 unit
TOTAL		₱2,693,979.40

Submission of Bids

Shall be done through electronic means and/or Hard Copies:

- For electronic submission, shall use of a two-factor security procedure consisting of an archive format compression and password protection to ensure the security, integrity and confidentiality of the bids submitted;
- Allow access to a password-protected Bidding Documents on the opening date and time. The passwords for accessing the file will be disclosed by the Bidders only during the actual bid opening which may be done through video conferencing;
- Only duly accomplished password-protected and compressed Bidding Documents (ZIP/RAR) sent to csu.bacsecretariat@carsu.edu.ph shall be accepted by the CSU Bids and Awards Committee. Password -Protected and compressed bidding Documents (ZIP/RAR) using Google Drive will not be Accepted;
- Inclusion of additional details for all ongoing government and private, including awarded but not yet started contracts reflecting details/data as follows: Name of Contact Person, Contact Numbers and Email Address;
- Inclusion of additional details for the Single Largest Completed Contract (SLCC) reflecting details/data as follows: Name of Contact person, Contact Numbers and Email Address;
- Prospective Bidders are encouraged to submit the hard copy (duly sealed and signed) consisting of 1 original copy, copy 1 and copy 2 aside from the soft/ e-copy (password-protected) of their Bidding Documents on or before the schedule of the opening of bids. The same is established for the security in the part of the bidders in anticipation that there might be technical problems and/or power outage encountered during the conduct of virtual Opening of Bids; and
- For the submission of hard copies, Bidders shall submit their bids through their duly authorized representative using the forms specified in the Bidding Documents in two (2) separate Sealed and Signed bid envelopes, and which shall be submitted simultaneously. The first shall contain the



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technical component of the bid, including the eligibility requirements under Section 23.1 of the IRR of R.A 9184 for the procurement of Goods and Infrastructure Projects, and the second shall contain the financial component of the bid.

***** **NOTHING FOLLOWS** *****

For guidance and information of all concerned.

ALEXANDER T. DEMETILLO, D.Eng.
Vice BAC Chairperson