



ADDENDUM NO. 01 **Series of 2024**

This Addendum No. 01 is issued to modify or amend items in the Bidding Documents for the **Provision of Books for the operation of CSU Library**. This shall form an integral part of the Bid Documents.

Name of Project:	Provision of Books for the operation of CSU Library
Location:	CSU Campus, Ampayon, Butuan City
Brief Description:	Provision of Books for the operation of CSU Library
Approved Budget for the Contract:	Php. 1,528,948.00
Source of Funds:	IGF 2024
Contract Duration:	30 Calendar Days

Please be informed of the changes in the Bidding Documents as follows:

CHANGES/ AMENDMENT	
1.	All Books published 2020 and below: Prospect Bidder must offer a latest edition
2.	Unit: Copy
Corrections on the posted Public Bidding Document	
Checklist of Technical and Financial Documents	
1. TECHNICAL COMPONENT ENVELOPE	
<i>Class "A" Documents</i>	
<i>Legal Documents</i>	
<p><input type="checkbox"/> (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or <input type="checkbox"/> (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, and</p>	



- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas; **and**
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR). **and**
- (e) License to Operate (LTO) issued by PNP-SOSLA

NOTE: Certified copies of the legal documents are being required for submission in compliance with pertinent COA requirements.

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (*with inclusion, refer to IB 8*); **and**
- (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents (*with inclusion, refer to IB 8*); **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Additional Requirements: GPPB Resolution No. 24-2007, dated 26 September 2007

- (k) Years of Experience
- (l) Liquidity of the Contractor
- (m) Company Profile and Organizational Structure
- (n) No. of Licensed Firearms
- (o) No. and Kind of Licensed Communication Devices
- (p) No. and Kind of Motor Powered Vehicles
- (q) No. of Licensed Guards
- (r) Security Plan
- (s) Recruitment and Selection Criteria
- (t) Completeness of Uniforms and Other Paraphernalia

***** **NOTHING FOLLOWS** *****

For information and guidance to all concerned.

REMOVED
MICHELLE V. JAPITANA D. Eng.
BAC Chairperson