

## ADDENDUM NO. 01 Series of 2023

This Addendum No. 01 is issued to modify or amend items in the Bidding Documents for the **Completion of Ladies and Gents Dormitory (Phase 1)**. This shall form an integral part of the Bid Documents.

Name of Project:	<b>Completion of Ladies and Gents Dormitory (Phase 1)</b>
Location:	CSU Campus, Ampayon, Butuan City
Brief Description:	Completion of Ladies and Gents Dormitory (Phase 1)
Approved Budget for the Contract :	<b>Php. 19,300,000.00</b>
Source of Funds:	Regular Agency Fund 2024
Contract Duration:	300 Calendar Days
Procurement Scheme:	1 Lot Procurement

Please be informed of the changes in the Bidding Documents as follows:

CHANGES/ AMENDMENT
ITEM & DESCRIPTION
<p><b>Additional Technical Specification</b></p> <p style="text-align: center;"><b>GENERAL RULES &amp; REGULATIONS</b></p> <p>Construction sites can be hazardous environments, so it is essential to establish and enforce clear rules and regulations to ensure the safety of workers, visitors, and the successful completion of the project. Here are some general rules and regulations for construction sites:</p> <p><b>1. Personal Protective Equipment (PPE):</b></p> <ul style="list-style-type: none"> <li>a. All personnel must wear appropriate PPE, including hard hats, high-visibility vests, steel-toed boots, safety glasses, and hearing protection as needed.</li> <li>b. Respiratory protection, gloves, and fall protection equipment must be used when necessary.</li> </ul> <p><b>2. Site Access:</b></p> <ul style="list-style-type: none"> <li>a. Unauthorized individuals are not allowed on the construction site.</li> <li>b. Entry and exit points must be clearly marked and controlled.</li> <li>c. All visitors must sign in and be escorted while on-site.</li> </ul> <p><b>3. Safety Signage:</b></p> <ul style="list-style-type: none"> <li>a. Display safety signs prominently, indicating hazards, emergency contact information, and safety procedures.</li> <li>b. Ensure that signage is clear, visible, and regularly maintained.</li> </ul> <p><b>4. Hazard Communication:</b></p> <ul style="list-style-type: none"> <li>a. All hazardous materials on-site must be properly labeled, stored, and handled according to regulations.</li> <li>b. Provide Material Safety Data Sheets (MSDS) for all chemicals.</li> </ul> <p><b>5. Fire Safety:</b></p> <ul style="list-style-type: none"> <li>a. The University is a No smoking area, obey Universities existing Policies regarding smoking inside the Campus.</li> <li>b. Fire extinguishers, first-aid kits, and emergency response plans must be readily accessible.</li> <li>c. Conduct fire drills and ensure that all workers are aware of emergency evacuation routes.</li> </ul> <p><b>6. Electrical Safety:</b></p> <ul style="list-style-type: none"> <li>a. All electrical equipment and wiring must be installed and maintained by qualified personnel.</li> </ul>



#### 7. Equipment Operation:

- Only trained and authorized personnel should operate heavy machinery and equipment.
- Perform equipment inspections before each use.
- Ensure proper traffic management to prevent accidents involving vehicles and pedestrians.
- Heavy Equipment entering the campus must use alternative route (green gate) instead of main gate at front of the Campus.
- Observe Speed limit when Entering inside the Campus.

#### 8. Fall Protection:

- Use guardrails, safety nets, or personal fall arrest systems when working at heights.
- Erect barriers and signage around open floor edges and holes.

#### 9. Scaffolding and Ladder Safety:

- Inspect and maintain scaffolding and ladders regularly.
- Workers should be trained on the safe use of scaffolds and ladders.

#### 10. Excavation Safety:

- Follow proper excavation and trenching procedures.
- Provide protective systems such as shoring, sloping, or trench boxes as required.

#### 11. Material Handling:

- Use mechanical aids (e.g., cranes, forklifts) for heavy lifting.
- Store materials securely to prevent tripping hazards and structural instability.

#### 12. Environmental Protection:

- Comply with all environmental regulations related to waste disposal, pollution control, and erosion prevention.
- Hauling trucks carrying backfilling materials entering or leaving the campus & construction site must observe cleanliness and avoid dropping of excess materials into roads.

#### 13. Housekeeping:

- Maintain a clean and organized work area to prevent accidents and improve overall safety.

#### 14. Overtime:

- Clearance must be secured from Security Office in requesting Overtime for workers at site.

#### 15. Stay in Workers:

- Only authorized assigned personnel/ watchman by contractors should stay in within the constructions site during Night time in securing their stored materials.

#### 16. Electricity & Water Consumption:

- Every Contractors must provide or install sub-metering for their water & electricity consumption and will pay the corresponding bill.

#### Additional Item

Item No.	Description	Quantity	Unit
SPL 5	Rust Converter application	1.00	ls.

#### Single Largest Completed Contract

- Inclusion of additional details for the Single Largest Completed Contract (SLCC) reflecting details/data as follows: Name of Contact person, Contact Numbers and Email Address; and
- Constructors Performance Evaluation System (CPES) rating, a final rating of atleast Satisfactory and or for contracts with the private sector, an equivalent document shall be submitted.

#### Submission of Bids

Shall be done through Hard Copies:

- Bidders shall submit hard copy in two (2) separate Sealed and Signed bid envelopes consisting of 1 original copy, copy1 and copy 2 of their Bidding Documents on or before the schedule of the opening of bids, and which shall be submitted simultaneously. The first shall contain the technical component of the bid, including the eligibility requirements under Section 23.1 of the IRR of R.A 9184 for the procurement of Goods and Infrastructure Projects, and the second shall contain the financial component of the bid.
- Bidders should properly mark, tab, arrange, and with corresponding Table of Contents the documents submitted as indicated in the Checklist of requirements in the respective folders in order to facilitate the evaluation of documents during the Opening of Bids.



Republic of the Philippines  
**CARAGA STATE UNIVERSITY**  
Ampayon, Butuan City 8600, Philippines  
Competence Service Uprightness  
**BIDS AND AWARDS**



CHANGE SCHEDULE OF ACTIVITIES		
Activities	Schedule	
	FROM	TO
Opening of Bids	November 27, 2023	November 28, 2023
Venue	CSU University Library Board Room/Online Via Zoom App.	CSU University Library Board Room
Time	1:00 PM	1:00 PM
***** NOTHING FOLLOWS *****		

For guidance and information of all concerned.

**MICHELLE V. JAPITANA, D.Eng.**  
BAC Chairperson