



Project Reference Number: 6582914
Name of Project: Completion of State-of-the Art University Library
Location of Project: CSU Campus, Ampayon, Butuan City

EXCERPTS ON THE MINUTES OF PRE-BID CONFERENCE ON THE PROJECT Re: Completion of State-of-the Art University Library

Present were:

Armie Leila M. Mordeno, DPA, CSEE
Felix R. Ocarez, Ed. D.
Atty. Dianah Jee U. Saspa
Ma. Victoria M. Labisto
Engr. Marilou G. Umpad
Julius L. Ocmen
Karl Mars Glenn R. Cane
Concordio C. Lacre
Engr. Lorie Cri Asube
Master George M. Tortola
Datche P. Dagooc
Leo C. Deluvio
Mark Ian L. Odtojan
Angelica G. Dando
Derwin T. Gumban
Mary Sheila Paez
Clark Aries Ingles
Engr. Alex Demetillo
Jaymer Jayoma
Wencilito M. Antipala
Vassity Q. Viajar
Justin P. Terante
Noel Dilgo
Ronald Galigao
Raul C. Boquilon
Alpiniano L. Alaba Jr.
Antonio Silor
Marivic Y. Adorna
Angelo Asok
Mar Christine Delmonte
Arlim Abejay
Rolyn L. Gaviola
Ruben Ignacio
King John A. Tupaz
Zosimo R. Rosales
Martin Atazan
Reneboy Castillon
Cecil O. Bedragan
Ryan B. Jusalen
Melanie O. Bardilas

- BAC Chairperson
- BAC Vice-Chairperson
- BACMember
- BAC Member
- BAC Provisional Member
- BAC TWG
- BAC TWG
- BAC TWG
- BAC TWG
- Head, BAC Secretariat
- BAC Secretariat
- BAC Secretariat
- BAC Secretariat
- BAC Staff
- Architect, OPD
- Draftsman, OPD
- Planning Officer, OPD
- CEGS Representative
- CCIS Representative
- Algamon Construction
- Mair Cons. & Gen. Merchandise
- Jodel Construction
- Theam Builders
- Cartesian Builders
- RIB Cons & Supply
- Lions Convergence Cons. & Dev.
- YPC Construction
- Rowies Construction
- Two Aces Construction
- Two Aces Construction
- Reyrose Cons. & Supply Dev. Corp.
- RHN Bentulan Construction
- Rowies Construction
- Kelvin Construction
- JR-3 Construction
- BN Builders Cons & Supply
- Giovanni Construction
- JITS/Meter King
- Charlz Construction
- Poliran Builders Corporation



The Pre-Bid conference was held on November 04, 2019 @ 10:30 A.M. at the CSU OATC Building Conference Room. It was called to order by Armie Leila M. Mordeno, DPA, CSEE, BAC Chairperson with the Provisional Agenda, to wit:

I. Preliminaries

- A. Call To Order
- B. Adjournment

II. Business Agenda for the Day

Pre-bid Conference on the Project RE: Completion of State of the Art University Library.

- The BAC Chairperson read the Invitation To Bid (ITB) of the project with an Approved Budget for the Contract (ABC) of Thirty-five Million Nine Hundred Ninety-three Thousand Ninety-six Pesos and Sixty-five Pesos and 65/xx (**Php.35, 993,096.65**) funded from Regular Agency Fund (RAF) FY 2020 with a contract duration of three hundred (300) calendar days;
- She reiterated that all the provisions relative to the documents to be submitted, as relayed during the Pre-bid conference of other projects earlier conducted shall be adopted by the BAC with the schedule of the Opening of Bids on November 18, 2019 at 02:00 P.M.;
- That the bid docs for the said project amounts to **Twenty-Five Pesos (P25,000.00)**;
- Mr Cane conveyed during the same conference regarding the cut-off date for the purchase of bid documents which will be on November, 15, 2019;
- Arch Gumban conveyed the information that the coverage of the said project is composed of the completion of the building, riprapping of the creek area, land improvement, steel bridge connecting covered walk and the powerhouse for the same building.
- The following were the queries of the bidders, as follows:

Queries	BAC Reply
<ol style="list-style-type: none">1. On the powerhouse, is generator excluded?2. Is the Variation Order from the Phase IV of the project (ongoing) already being anticipated in the POW of the Phase V?3. On the changes during implementation/ construction of the project due to the end-user's requests	<ol style="list-style-type: none">1. Yes. The said component if for the building only.2. An amount from the main building component of the project or from the riprapping can be allotted to address the same.3. During the implementation, changes emanate from the end-user. The same are being considered since the University has Planning Engineers that monitors the site. The said personnel are responsible in informing the Director for General Services of the said changes so that documents in support to the same shall be prepared which will also form part to the supporting documents required for the payment.



Queries	BAC Reply
4. Regarding the provision of bill of materials/ quantities?	4. The Bill of Quantities shall be provided during the pre-implementation phase/pre-construction phase. Before construction the same shall be laid down. The Technical audit of COA will base on the materials on the scope of works. During the same phase the contractor already has the awareness on the materials to be used. Involvement of the contractor's PE on checking the materials vs the plan vs the list of materials is also encouraged.
5. Are there specifications to be provided for items with lump sum amounts?	5. Yes. It will be provided by the Office of Planning and Development.

- It was also noted by the BAC as it was conveyed by one contractor that during the phase by phase implementation of projects, contractors are blaming each other regarding on the incumbent problem during construction;
- Information was relayed by the BAC Chairperson that there is already a marching order on the part of the planning in coordination with the DBM regarding the Multi-year Contract (MYC) and that the University is anticipating for the Multi-Year Obligational Authority (MYOA,) for its succeeding projects;
- The BAC Chairperson reminded the BAC and the prospective bidders that the Opening of Bids for the said project will be on November 18, 2019 @ 2:00P.M. at the New CSU Administration Building Conference Hall.

III. Adjournment

There having no other topics for discussion, the Pre-Bid Conference for the Completion of **State-of-the Art University Library** at 11:00 A.M.

Prepared by:


MASTER GEORGE M. TORTOLA
Head, BAC Secretariat

Conforme:


ARMIE LEILA M. MORDENO, DPA, CSEE
Chairperson, Bids and Awards Committee