



Republic of the Philippines
CARAGA STATE UNIVERSITY
Ampayon, Butuan City 8600, Philippines

Competence Service Uprightness

PROCUREMENT OFFICE



PHONE: 0917 707 8713 Loc. 248 | EMAIL: csuprocurement@carsu.edu.ph



NOTICE OF AWARD

February 19, 2025

J.M.J. OFFICE AND SCHOOL SUPPLIES
Block 6, Lot 13, Steel Town, Sta. Elena, Iligan City

Dear Sir / Madam:

We are happy to notify you that the PROVISION OF OFFICE SUPPLIES FOR THE OPERATION OF VARIOUS CSU OFFICES. (BRF)BRF-161-25-01-020 is hereby awarded you as the bidder with the Lowest Calculated and Responsive Quotation at a Contract Price of Equivalent to EIGHTY TWO THOUSAND EIGHT HUNDRED EIGHTY-NINE PESOS ONLY. (Php. 82,889.00).

QTY	Unit	Description	BID PRICE	TOTAL PRICE
1	LOT	BALLPEN, Color: Black UNIT: DOZEN, QUANTITY: 4 DATA FOLDER, *Materials: made of chipboard 2.5mm thick. *Deminsion (WxHxL): 75mm (3") x 230mm (9") x 380mm (15"). *With all steel lever arch file mechanism and taglia lock. UNIT: PIECE, QUANTITY: 25 ENVELOPE, *EXPANDING, KRAFT for legal size document, with string and eyelet or elastic strap, 100 pieces per box. UNIT: BOX, QUANTITY: 1 FOLDER, *PRESSBOARD *Size:LONG *100 pieces per box. *Collor: Green UNIT: BOX, QUANTITY: 1 GLUE, *Binding glue/ thermal glue, 5kg /box *Offer: Horizon HM-302 Adhesive Hot Melt 5kg UNIT: BOX, QUANTITY: 3 MARKER, *PERMANENT, Color: Black, *Tip: Felt bullet type *Point: medium. UNIT: PIECE, QUANTITY: 1 NOTEPAD, *STICK-ON, 1 x 3, 100 sheets per pad UNIT: PAD, QUANTITY: 15 NOTEPAD, *STICK-ON, 3 x 3, 100 sheets per pad UNIT: PAD, QUANTITY: 10 NOTEPAD, *STICK-ON, Arrow design. UNIT: PAD, QUANTITY: 20 NOTEPAD, *STICK-ON, with "Sign Here". UNIT: PAD, QUANTITY: 2 PAPER, *MIMEO, Size: 8.5" x 13" (legal/long), substance 20, white wove UNIT: REAM, QUANTITY: 100 PAPER, *Newsprint paper *Size: Legal UNIT: REAM, QUANTITY: 75 PAPER, *PHOTO PAPER, size: 210mm x 297mm (A4), 230 gsm, high glossy, 20 pcs per pack. UNIT: PACK, QUANTITY: 30 PAPER, *Vellum Board *Size:A3 (297 mm x 420mm) 200gsm white, 10pcs per pack UNIT: PACK, QUANTITY: 200	82,889.00	82,889.00

P.O. #: BRF-161-25-02-018

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. keep one copy and return the other to Caraga State University

Very truly yours,


ALEXANDER T. DEMETILLO, D. Eng
Vice President for Administration and Finance

I acknowledge receipt of this Notice on: _____
Name of the Representative of the Bidder: _____
Authorized Signature: _____



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QTY	Unit	Description	BID PRICE	TOTAL PRICE
		SIGN PEN, *BLACK, liquid/gel ink, 0.5mm needle tip UNIT: PIECE, QUANTITY: 2		
		SIGN PEN, *BLUE, liquid/gel ink, 0.5mm needle tip UNIT: PIECE, QUANTITY: 17		
		SIGN PEN, *RED, liquid/gel ink, 0.5mm needle tip UNIT: PIECE, QUANTITY: 15		

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TOTAL AMOUNT:

82,889.00

P.O. #: BRF-161-25-02-018

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ALEXANDER T. DEMETILLO, D. Eng
Vice President for Administration and Finance

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