



Republic of the Philippines  
**Caraga State University**  
Ampayon, Butuan City  
Tel. No. (085) 342-3047 Fax No. (085) 342-1079  
URL: <https://www.carsu.edu.ph>  
Email Address: [op@carsu.edu.ph](mailto:op@carsu.edu.ph)

### NOTICE OF AWARD

February 17, 2020

Kimson Commercial  
Butuan City

Dear Sir / Madam:

We are happy to notify you that the PROVISION OF COMMON OFFICE AND OTHER SUPPLIES FOR THE OPERATION OF THE DIFFERENT CSU ADMIN OFFICES AND COLLEGES. RAF-101-20-01-37 is hereby awarded you as the bidder with the Lowest Calculated and Responsive Quotation at a Contract Price of Equivalent to SIX HUNDRED EIGHTY-THREE THOUSAND EIGHT HUNDRED THIRTY PESOS ONLY. (Php. 683,830.00).

QTY	Unit	Description	BID PRICE	TOTAL PRICE
1	LOT	ALCOHOL, *70%, isopropanol (isopropyl alcohol) *250mL per bottle UNIT: BOTTLE, QUANTITY: 24 ALCOHOL, *70%, isopropanol (isopropyl alcohol) *60mL per bottle UNIT: BOTTLE, QUANTITY: 300 BALLPEN, *Black. UNIT: DOZEN, QUANTITY: 102 BALLPEN, *Blue. UNIT: DOZEN, QUANTITY: 4 BALLPEN, *Red. UNIT: DOZEN, QUANTITY: 5 BALLPOINT PEN, *0.7mm, 12s/box, black UNIT: BOX, QUANTITY: 5 BALLPOINT PEN, *0.7mm, 12s/box, blue UNIT: BOX, QUANTITY: 5 BALLPOINT PEN, *0.7mm, 12s/box, red UNIT: BOX, QUANTITY: 5 BOLO KNIFE, *Stainless steel, heavy duty.*OFFER: not Stainless Steel UNIT: PIECE, QUANTITY: 10 BROOM, *SOFT (TAMBO), metal handle UNIT: PIECE, QUANTITY: 30 CALCULATOR, *Scientific, 10 + 2 digits cap UNIT: UNIT, QUANTITY: 5 CERTIFICATE FRAME, *A8 UNIT: PIECE, QUANTITY: 100 CERTIFICATE HOLDER, *A4 UNIT: PIECE, QUANTITY: 20 CERTIFICATE HOLDER, *Holder/jacket, A4 size, plastic, transparent UNIT: PIECE, QUANTITY: 50 CHLORINE POWDER, *Purity 99.99% (Sanitation) UNIT: KILOGRAM, QUANTITY: CLAMP, *Silver, big UNIT: BOX, QUANTITY: 50 CLAMP, *Silver, small UNIT: BOX, QUANTITY: 50 CLIP BACKFOLD, *All metal, 12 pieces per box *Size: 1/2" (-1mm) *Color: black UNIT: BOX, QUANTITY: 105 CLIP BACKFOLD, *All metal, 12 pieces per box *Size: 1/4" (-1mm) *Color: black UNIT: BOX, QUANTITY: 100 CORRECTION TAPE, *5mm, 24s/box UNIT: BOX, QUANTITY: 10 CUP, *Paper cup, disposable. UNIT: PACK, QUANTITY: 2 DATA FILE BOX, *Materials: made of chipboard 3mm thick, with closed ends, with cover, *Outside dimension: width: 125mm (5"), height: 230mm (9"), length: 400mm (16"), *Color: any. UNIT: PIECE, QUANTITY: 10 DESKTOP PLANNER, * UNIT: PIECE, QUANTITY: 10 DETERGENT BAR, *Jumbo UNIT: PIECE, QUANTITY: 25 DETERGENT POWDER, *1,100 grams per pack, with anionic surfactants, anti-redeposition agents, brightening agents, fragrance and fabric conditioner, preferably: lemon/kalamansi. UNIT: PACK, QUANTITY: 65	683,830.00	683,830.00



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		DISH RACK CABINET, *4 layers, with cover, *Color: cream. UNIT: PIECE, QUANTITY: 1		
		DISH RACK CABINET, *Stylish, durable, utility drawers, with spoon and fork holder, Covered top utility tray, With dish tray, made from high quality plastic material UNIT: UNIT, QUANTITY: 1		
		DISHWASHING LIQUID, *250mL, lemon scent with antibacterial and can eliminates dirt and tough dirt, with sponge. UNIT: BOTTLE, QUANTITY: 115		
		DISHWASHING PAD/SPONGE, *Heavy duty with green pad (scrub), *Size: 75(H) x 75(W) x 30(D)mm. UNIT: PIECE, QUANTITY: 20		
		DISHWASHING PASTE, *400 grams, lemon scent and anti bacterial with free sponge. UNIT: PIECE, QUANTITY: 70		
		DUST PAN, *Plastic, *Size: 74cm x 26cm. UNIT: PIECE, QUANTITY: 10		
		ENVELOPE, *EXPANDING, KRAFT for legal size document, with string and eyelet or elastic strap. UNIT: PIECE, QUANTITY: 40		
		FASTENER, *Plastic, 50s/box, assorted color, for paper UNIT: BOX, QUANTITY: 50		
		FEATHER DUSTER, *Soft feather duster UNIT: PIECE, QUANTITY: 15		
		FEATHER DUSTER, *Soft feather duster, strong adsorption capacity, wooden-dowel handle. UNIT: PIECE, QUANTITY: 5		
		FILE TRAY, *3-tier layers *For assemble document tray *Metal *Color: black UNIT: PIECE, QUANTITY: 3		
		FILES LEVER ARCH STORAGE BOX + FILES SET, *Material: Board *Includes: 4 Files *Color: SKY BLUE UNIT: PIECE, QUANTITY: 3		
		FILES LEVER ARCH STORAGE BOX, *Material : board, *Color: black, *Product weight: 0.10kg, *Product dimensions: 47(L) x 29(W) x 34(H)cm. UNIT: PIECE, QUANTITY: 10		
		FLOOR MOP, *360 rotating head magic floor spin mop UNIT: PIECE, QUANTITY: 20		
		FOLDER, *Kraft folder, legal, brown UNIT: PIECE, QUANTITY: 22		
		FORK, *STAINLESS *THICK *1 DOZEN UNIT: DOZEN, QUANTITY: 1		
		GARBAGE BAG, *Black, medium, 100pcs/pack UNIT: PACK, QUANTITY: 2		
		GARBAGE BAG, *Large UNIT: PACK, QUANTITY: 2		
		GARBAGE BAG, *Small UNIT: PACK, QUANTITY: 200		
		GLASS CLEANER, *500mL per bottle, fresh fragrance UNIT: BOTTLE, QUANTITY: 100		
		GLASS CLEANER, *Glass and multi-surface cleaner, 500ml, in plastic spray bottle *Removes dirt for a streak-free long lasting shine UNIT: BOTTLE, QUANTITY: 15		
		GLUE STICK, *White color, small UNIT: PIECE, QUANTITY: 10		
		GUN TACKER WIRE, *T-50, 5/16 x UNIT: BOX, QUANTITY: 12		
		GUN TACKER, *TR-13/6, 13/8 & 13/10 *Easy squeeze, drop-in loading, all metal construction, no loose parts. UNIT: PIECE, QUANTITY: 4		
		HIGHLIGHTER PEN, *Asorted, 12's UNIT: BOX, QUANTITY: 1		
		HIGHLIGHTER PEN, *Green UNIT: PIECE, QUANTITY: 30		





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QTY	Unit	Description	BID PRICE	TOTAL PRICE
		KITCHENWARE, *Cups and saucers with spoon, for coffee cups and saucer with spoon. *Cup: 6 pieces, *Saucer with spoon: 6 pieces. UNIT: SET, QUANTITY: 1		
		KITCHENWARE, *Glass, for drinking water, clear. UNIT: DOZEN, QUANTITY: 1		
		KITCHENWARE, *Pitcher with cover, clear glass, good quality, *Capacity: 1.5L UNIT: PIECE, QUANTITY: 2		
		KITCHENWARE, *Plate, 10". UNIT: DOZEN, QUANTITY: 3		
		KITCHENWARE, *Plate, 8", glass, white. UNIT: DOZEN, QUANTITY: 1		
		KITCHENWARE, *Spoon and fork, stainless steel, heavy duty, *Spoon: 24 pieces, *Fork: 24 pieces. UNIT: SET, QUANTITY: 2		
		KITCHENWARE, *Spoon and fork, stainless steel, heavy duty, *Spoon: 6 pieces, *Fork: 6 pieces. UNIT: DOZEN, QUANTITY: 6		
		LIQUID BLEACH, *Disinfectant (99% antibac), whitens, remove stains/odor/germs, multipurpose bleach, 3785ml per gallon (3 in 1 total clean). UNIT: GALLON, QUANTITY: 43		
		LIQUID FABRIC CONDITIONER, *50FL Oz UNIT: GALLON, QUANTITY: 2		
		LOGBOOK, *500 pages UNIT: PIECE, QUANTITY: 20		
		MAGIC MOP, *360 degree rotating mophead. UNIT: PIECE, QUANTITY: 1		
		MARKER INK REFILL, *Whiteboard, black UNIT: BOTTLE, QUANTITY: 59		
		MARKER, *WHITEBOARD, black, *Tip: felt, bullet type, *12 pieces per box. UNIT: BOX, QUANTITY: 12		
		MARKER, *WHITEBOARD, blue, *Tip: felt, bullet type, *12 pieces per box. UNIT: BOX, QUANTITY: 10		
		MARKER, *WHITEBOARD, blue, *Tip: felt, bullet type, *12 pieces per box. UNIT: BOX, QUANTITY: 152		
		MAT, *Doormat, cotton, big UNIT: PIECE, QUANTITY: 10		
		MAT, *Doormat, rubberized, large. UNIT: PIECE, QUANTITY: 15		
		MOPBUCKET, *Mopbucket with drain, *Made from polypropylene thermoplastic polymer and metal, *Heavy duty bucket with wheels, *Dual cavity dirty water bucket. UNIT: SET, QUANTITY: 2		
		MOPHEAD, *Floor mophead (refill), spin 360 degrees rotating mophead, spin mop cleaning system with bucket and microfiber mop, push mop downward to was or to spin mop head, easy to assemble no tools required, compatible with tornado 360 UNIT: PIECE, QUANTITY: 20		
		MORROCO BOARD, *Cartolina size UNIT: SHEET, QUANTITY: 50		
		MULTI INSECT KILLER, *Spray UNIT: BOTTLE, QUANTITY: 10		
		MULTI INSECT KILLER, *Spray (can), odorless, kills mosquito, cockroach, ants, flies, 500ml UNIT: BOTTLE, QUANTITY: 15		
		MURIATIC ACID, *With power clean chemicals, removes dust stain, hard water deposits & disinfectants UNIT: GALLON, QUANTITY: 41		
		NOTEPAD, *STICK-ON, 1 x 3, 3 pad per pack UNIT: PACK, QUANTITY: 10		
		NOTEPAD, *STICK-ON, 4 x 4 UNIT: PAD, QUANTITY: 10		



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QTY	Unit	Description	BID PRICE	TOTAL PRICE
		PAIL/BUCKET, *10 liters capacity, made of stainless with handle. UNIT: PIECE, QUANTITY: 15		
		PAPER BAG, *kraft, 5x3x8 inches UNIT: PACK, QUANTITY: 20		
		PAPER, *CERTIFICATE PAPER, embossed, size: 210mm x 297mm (A4), pastel color, 10's per pack UNIT: PACK, QUANTITY: 10		
		PAPER, *CERTIFICATE PAPER, with border, size: 210mm x 297mm (A4), 10's per pack UNIT: PACK, QUANTITY: 25		
		PAPER, *COLORED PAPER, Neon, bright fluorescent, size: 8.5" x 11" (letter/short), 25's per pack UNIT: PACK, QUANTITY: 110		
		PAPER, *CONSTRUCTION PAPER, size: 210mm x 297mm (A4) UNIT: PACK, QUANTITY: 6		
		PAPER, *CONTINUOUS PAPER, size: 8.5" x 13" (legal/long), 4 ply UNIT: BOX, QUANTITY: 2		
		PAPER, *MANILA PAPER, 1 whole UNIT: PIECE, QUANTITY: 50		
		PAPER, *MULTI-PURPOSE, 70 gsm., size: 8.5 x 11 (letter/short). UNIT: REAM, QUANTITY: 50		
		PAPER, *PHOTO PAPER, size: 210mm x 297mm (A4), 230 gsm, high glossy, 20's per pack UNIT: PACK, QUANTITY: 30		
		PAPER, *PHOTO PAPER, size: 210mm x 297mm (A4), 80 gsm, glossy, 20's per pack UNIT: PACK, QUANTITY: 92		
		PAPER, *SPECIALTY BOARD, size: 8.5" x 13" (legal/long), gsm: 185 *Color: soft green UNIT: PACK, QUANTITY: 329		
		PAPER, *SPECIALTY BOARD, size: 8.5" x 13" (legal/long), gsm: 185 *Color: soft green UNIT: PACK, QUANTITY: 50		
		PAPER, *SPECIALTY PAPER, size: 8.5" x 13" (legal/long), gsm: 85 *Colored, 20's per pack UNIT: PACK, QUANTITY: 10		
		PAPER, *SPECIALTY PAPER, size: 8.5" x 13" (legal/long), gsm: 85, *Colored, 20's per pack UNIT: PACK, QUANTITY: 33		
		PAPER, *STICKER, size: 210mm x 297mm (A4) UNIT: PACK, QUANTITY: 20		
		PAPER, *STICKER, size: 8.5" x 13" (legal/long) UNIT: PACK, QUANTITY: 85		
		POLYETHYLENE BAG, *Plastic, black, size: 5" x 8", 100pcs per bundle UNIT: BUNDLE, QUANTITY: 20		
		PRINTER RIBBON, *LQ300 UNIT: BOX, QUANTITY: 10		
		PUSH PIN, *Flat head type UNIT: CASE, QUANTITY: 25		
		PVC COVER, *Size: A4. UNIT: REAM, QUANTITY: 7		
		PVC COVER, *Size: legal. UNIT: REAM, QUANTITY: 3		
		REUSABLE BAG, *Medium, L14" x W12", eco bag, assorted color UNIT: PIECE, QUANTITY: 50		
		RING BINDER, *PLASTIC, 1 1/2", black UNIT: PIECE, QUANTITY: 12		
		RING BINDER, *PLASTIC, 1 1/2", black, 10's per bundle UNIT: BUNDLE, QUANTITY: 5		
		RING BINDER, *PLASTIC, 1", black 10's per bundle UNIT: BUNDLE, QUANTITY: 5		
		RING BINDER, *PLASTIC, 1/2", black UNIT: PIECE, QUANTITY: 23		
		RING BINDER, *PLASTIC, 1/4", black UNIT: PIECE, QUANTITY: 10		
		RING BINDER, *PLASTIC, 1/8", black UNIT: PIECE, QUANTITY: 10		
		RING BINDER, *PLASTIC, 2", black, 10's per bundle UNIT: BUNDLE, QUANTITY: 5		
		RING BINDER, *PLASTIC, 80 rings, 25mm (1") UNIT: PIECE, QUANTITY: 37		
		RUBBER BAND, *Multi color, multi-purpose rubber band, high quality, evenly cut, economical UNIT: BOX, QUANTITY: 1		
		SCISSORS, *Stainless, max size: 8" UNIT: PIECE, QUANTITY: 15		





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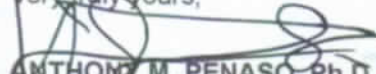
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QTY	Unit	Description	BID PRICE	TOTAL PRICE
		SIGN PEN REFILL, *BLACK, gel ink, 0.5mm needle tip UNIT: PIECE, QUANTITY: 10		
		SIGN PEN REFILL, *BLUE, gel ink, 0.5mm needle tip UNIT: PIECE, QUANTITY: 10		
		SIGN PEN REFILL, *RED, gel ink, 0.5mm needle tip UNIT: PIECE, QUANTITY: 10		
		SIGN PEN, *BLACK, 0.3mm needle tip UNIT: PIECE, QUANTITY: 20		
		SIGN PEN, *BLACK, 0.5mm needle tip, 12 pieces per box UNIT: BOX, QUANTITY: 57		
		SIGN PEN, *BLUE, 0.3mm needle tip UNIT: PIECE, QUANTITY: 20		
		SIGN PEN, *BLUE, 0.5mm needle tip, 12 pieces per box UNIT: BOX, QUANTITY: 57		
		SIGN PEN, *RED, 0.3mm needle tip UNIT: PIECE, QUANTITY: 10		
		SIGN PEN, *RED, 0.5mm needle tip, 12 pieces per box UNIT: BOX, QUANTITY: 7		
		SOAP, *Gel hand soap UNIT: BOTTLE, QUANTITY: 20		
		STAPLER, *Long arm, 20 sheets capacity, 12" reach, full strip (210 staple capacity) UNIT: PIECE, QUANTITY: 2		
		STAPLER, *STANDARD TYPE, (26/6) or No.35 with remover UNIT: PIECE, QUANTITY: 14		
		STORAGE BOX, *Big Plastic Container (Mega Box) UNIT: EACH, QUANTITY: 5		
		TAPE, *DOUBLE SIDED, with foam, width: 24mm (1") UNIT: ROLL, QUANTITY: 40		
		TAPE, *DOUBLE SIDED, without foam, width: 24mm (1") UNIT: ROLL, QUANTITY: 30		
		TAPE, *Electrical, 1/2" UNIT: ROLL, QUANTITY: 10		
		TAPE, *TRANSPARENT, width: 72mm (3"), plastic UNIT: ROLL, QUANTITY: 50		
		TEASPOON, *stainless UNIT: DOZEN, QUANTITY: 2		
		TOILET BRUSH, *Toilet bowl scrub double side cleaning brush, plastic handle UNIT: PIECE, QUANTITY: 20		
		TOILET DEODORANT CAKE, *Sampaguita scent, paradichlorobenzene, 99%, 100g, with holder. UNIT: PIECE, QUANTITY: 50		
		TRASH BIN, *15L, plastic, color: gray UNIT: PIECE, QUANTITY: 20		
		TRASHBAG, *Plastic, black, gusseted type, 37" x 40", 10 pcs per pack UNIT: PACK, QUANTITY: 3		
		TRASHBAG, *Plastic, black, tubular, 37" x 40", 0.02mm thick, 10 pcs per pack UNIT: PACK, QUANTITY: 20		
		WALL CLOCK, *Analog with digital UNIT: PIECE, QUANTITY: 1		
TOTAL AMOUNT:				683,830.00

P.O. #: RAF-101-20-02-54

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. keep one copy and return the other to Caraga State University

Very truly yours,

  
ANTHONY M. PENASO, Ph.D.  
University President

I acknowledge receipt of this Notice on:

Name of the Representative of the Bidder: Jan Dufes

Authorized Signature: [Signature]