



Republic of the Philippines  
**CARAGA STATE UNIVERSITY**  
Ampayon, Butuan City 8600, Philippines

Competence Service Uprightness

**PROCUREMENT OFFICE**

Project Reference number: **7683968**  
Name of Project: **PROVISION OF  
SEMI-EXPENDABLE-OFFICE EQUIPMENT  
FOR HIGHER EDUCATION  
SERVICES-VPAA.RAF-101-21-05-189**  
Location of Project: **Caraga State University**

Phone: 341-2296 loc. 245  
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**NOTICE OF AWARD**

May 31, 2021

Kimson Commercial  
Butuan City

Dear Sir / Madam:

We are happy to notify you that the PROVISION OF SEMI-EXPENDABLE-OFFICE EQUIPMENT FOR HIGHER EDUCATION SERVICES VPAA.RAF-101-21-05-189 is hereby awarded you as the bidder with the Lowest Calculated and Responsive Quotation at a Contract Price of Equivalent to SEVENTY-TWO THOUSAND PESOS ONLY. (Php. 72,000.00).

QTY	Unit	Description	BID PRICE	TOTAL PRICE
1	LOT	<p>BINDING AND PUNCHING MACHINE, *Equipped with two (2) hand lever system for punching and binding</p> <p>*330mm punching width and adjustable to any format, diameter, gauge and comb binder control</p> <p>*Individual adjustable punching dies with variable margin depth</p> <p>*Manual binding capacity: 50mm or 425 sheets of paper (70gsm) (max.) UNIT: UNIT, QUANTITY: 2</p> <p>LAMINATING MACHINE, *A4 laminator, Entry width of 230mm-laminates up to a4 size paper, laminates 80 micro pouches, lamination speed of 30cm per minute, ready to laminate in 6 minutes, clear low-friction path for documents ensures the laminator is 100% jam free when using fellowes branded pouches, audio and visual indicators clearly signal when ready to laminate, release mechanism for retrieving and re-aligning misfed documents, suitable for fellowes 80 micron pouches (enhance80) UNIT: UNIT, QUANTITY: 3</p> <p>PAPER SHREDDER, *PAPER/CARD/CD SHREDDER</p> <p>*Tempered Carbon Steel blades</p> <p>*Automatic shut off when bin is pulled or opened</p> <p>*Elegant design for office and home use</p> <p>*Quiet Motor and Operation</p> <p>*A4 220mm</p> <p>*Up to 5 sheets feeder</p> <p>*20L bin Capacity UNIT: UNIT, QUANTITY: 2</p>	72,000.00	72,000.00
x x x x x x x x NOTHING FOLLOWS x x x x x x x			<b>TOTAL AMOUNT:</b>	<b>72,000.00</b>

P.O. #: RAF-101-21-05-174

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. keep one copy and return the other to Caraga State University

Very truly yours,

  
**ANTHONY M. PENASO, Ph.D.**  
University President

I acknowledge receipt of this Notice on: \_\_\_\_\_  
Name of the Representative of the Bidder: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_