



Republic of the Philippines  
**CARAGA STATE UNIVERSITY**  
Ampayon, Butuan City 8600, Philippines  
Competence Service Uprightness

## PROCUREMENT OFFICE



PHONE: 0917 707 8713 Loc. 248 | EMAIL: [csuprocurement@carsu.edu.ph](mailto:csuprocurement@carsu.edu.ph)

### NOTICE OF AWARD

November 19, 2024

J.M.J. OFFICE AND SCHOOL SUPPLIES  
Block 6, Lot 13, Steel Town, Sta. Elena, Iligan City

Dear Sir / Madam:

We are happy to notify you that the PROVISION OF OFFICE AND OTHER SUPPLIES AND MATERIALS FOR THE OPERATION OF HIGHER EDUCATION PROGRAM AND RESEARCH SERVICES.RAF-101-24-10-348 is hereby awarded you as the bidder with the Lowest Calculated and Responsive Quotation at a Contract Price of Equivalent to SIXTEEN THOUSAND ONE HUNDRED FORTY-FIVE PESOS ONLY. (Php. 16,145.00).

QTY	Unit	Description	BID PRICE	TOTAL PRICE
1	LOT	BALLPEN, *Black, 0.5mm tip. *NV liquid gel pen. *Medium line capped. UNIT: DOZEN, QUANTITY: 10	16,145.00	16,145.00
		BROOM, *SOFT (TAMBO), weight: 200g min tiger grass. UNIT: PIECE, QUANTITY: 6		
		BROOM, *STICK (TING-TING), usable length: 760mm min. UNIT: PIECE, QUANTITY: 5		
		DETERGENT POWDER, *All purpose, 1kg per pack. UNIT: PACK, QUANTITY: 3		
		FACE MASK, *Surgical mask, disposable, Earloop, 3 ply Packaging, 50pcs per pack UNIT: BOX, QUANTITY: 5		
		PAPER, *CERTIFICATE PAPER, embossed, size: 210mm x 297mm (A4), pastel color, 10's per pack UNIT: PACK, QUANTITY: 44		
		PAPER, *MULTI-PURPOSE, 70 gsm., size: 210mm x 297mm (A4) UNIT: REAM, QUANTITY: 5		
		PAPER, *PHOTO PAPER, size: 216mm x 330mm (legal/long), 80 gsm. UNIT: PACK, QUANTITY: 2		
		PAPER, Bond paper, A4, SUB 24 80GSM UNIT: REAM, QUANTITY: 8		
		PUNCHER, *Paper, heavy duty, with two hole guide, 1 UNIT: PIECE, QUANTITY: 1		
		SIGN PEN, *BLACK, 0.7mm needle tip. UNIT: DOZEN, QUANTITY: 2		
		TAPE, *MASKING, width: 48mm (2") (Â±1mm) UNIT: ROLL, QUANTITY: 12		

XXXXXXXXX **NOTHING FOLLOWS** XXXXXXXX

**TOTAL AMOUNT:**

**16,145.00**

P.O. #: RAF-101-24-11-369

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. keep one copy and return the other to Caraga State University

Very truly yours,

**ALEXANDER T. DEMETILLO, D. Eng**  
Vice President for Administration and Finance

I acknowledge receipt of this Notice on: \_\_\_\_\_  
Name of the Representative of the Bidder: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_