



Republic of the Philippines  
**Caraga State University**  
Ampayon, Butuan City

Tel. No. (085) 342-3047 Fax No. (085) 342-1079

URL: <https://www.carsu.edu.ph>

Email Address: [op@carsu.edu.ph](mailto:op@carsu.edu.ph)

**NOTICE OF AWARD**

January 28, 2020

Kimson Commercial  
Butuan City

Dear Sir / Madam:

We are happy to notify you that the TO PROVIDE OFFICE SUPPLIES AND OTHER MATERIALS FOR THE OPERATION OF ADMIN, ADMISSION, CAS-BIO AND CAS PHYSICS, GS-MIS, REGISTRAR OFFICE, LIBRARY OFFICE IGF-164-20-01-36 is hereby awarded you as the bidder with the Lowest Calculated and Responsive Quotation at a Contract Price of Equivalent to ONE HUNDRED EIGHTY SIX THOUSAND FIVE HUNDRED SIXTY-FOUR PESOS ONLY. (Php. 186,564.00).

QTY	Unit	Description	BID PRICE	TOTAL PRICE
1	LOT	BALLPEN, *Black. UNIT: DOZEN, QUANTITY: 14 BALLPEN, *Blue. UNIT: DOZEN, QUANTITY: 14 BALLPEN, *Red. UNIT: DOZEN, QUANTITY: 6 BALLPOINT PEN, *0.5mm, 12pc/box UNIT: BOX, QUANTITY: 10 BATTERY, *1.5 volts, alkaline, C battery, 2 pieces per pack. UNIT: PACK, QUANTITY: 2 BINDING AND PUNCHING MACHINE, *Paper size: A4, A5 & B5, Legal, *Max binding capacity: 450 sheets, *12 sheets paper of A4 80g paper, 2 sheets of 0.2mm PVC cover, 2 sheets of 230g paper cover, *Punch holes: 21 fixed, *Hole size: 3 x 8mm, *Unit size: 370 x 140 x 230mm.. UNIT: UNIT, QUANTITY: 1	186,564.00	186,564.00
		CARTOLINA, *White, 100 pieces per pack UNIT: PACK, QUANTITY: 25 CERTIFICATE HOLDER, *Holder/jacket, A4 size, plastic, transparent UNIT: PIECE, QUANTITY: 20 CHECK PAPER, *Color: yellow *Size: 8.5" x 13" UNIT: REAM, QUANTITY: 40 CORRECTION TAPE, *5mm, 24s/box UNIT: BOX, QUANTITY: 2 DUST MOP, *24" with aluminum handle. UNIT: PIECE, QUANTITY: 6 ENVELOPE, *EXPANDING, PLASTIC (transparent), legal, thick w/ handle. UNIT: PIECE, QUANTITY: 50 ENVELOPE, *Fabric with handle and customized printing. UNIT: PIECE, QUANTITY: 50 ENVELOPE, *Plastic with holder, legal/long, transparent. UNIT: PIECE, QUANTITY: 70 FEATHER DUSTER, *Soft feather duster UNIT: PIECE, QUANTITY: 3 FILES LEVER ARCH STORAGE BOX FILES SET, *Material: Board *Includes: 4 Files *Color: SKY BLUE UNIT: PIECE, QUANTITY: 6 FOLDER, *Expanding, plastic, green, legal, *12 pieces per pack UNIT: PACK, QUANTITY: 5 GARBAGE BAG, *Black, medium, 100pcs/pack UNIT: PACK, QUANTITY: 5 GLASS CLEANER, *Glass and multi-surface cleaner, 500ml, in plastic spray bottle *Removes dirt for a streak-free long lasting shine UNIT: BOTTLE, QUANTITY: 5		



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		GLUE, *Multi-purpose, dries clear, non-toxic, *Gross weight: 200 grams, with applicator. UNIT: JAR, QUANTITY: 15		
		HAIR DRYER, *2200W, 220V, safety sensor, 2-3 speed settings, heavy duty. UNIT: UNIT, QUANTITY: 1		
		HIGHLIGHTER PEN, *Flourescent ink, assorted colour, 10pcs/box UNIT: BOX, QUANTITY: 4		
		ID JACKET, *. UNIT: PIECE, QUANTITY: 100		
		ILLUSTRATION BOARD, *1 whole UNIT: PIECE, QUANTITY: 10		
		KITCHENWARE, *Cups and saucers with spoon, for coffee cups and saucer with spoon. *Cup: 6 pieces, *Saucer with spoon: 6 pieces. UNIT: SET, QUANTITY: 1		
		KITCHENWARE, *Glass, clear, 12oz. UNIT: DOZEN, QUANTITY: 1		
		KITCHENWARE, *Plate, 10". UNIT: DOZEN, QUANTITY: 1		
		KITCHENWARE, *Spoon and fork, stainless steel, heavy duty, *Spoon: 24 pieces, *Fork: 24 pieces. UNIT: SET, QUANTITY: 1		
		LAMINATING FILM, *3 x 5 min, width: 9 inches UNIT: ROLL, QUANTITY: 2		
		MAGAZINE FILE BOX, *Material: made of chipboard, *Horizontal, color: blue, size: legal. UNIT: PIECE, QUANTITY: 20		
		MARKER INK REFILL, *Black, 30mL UNIT: BOTTLE, QUANTITY: 2		
		MARKER, *WHITEBOARD, black, *Tip: felt, bullet type, *12 pieces per box. UNIT: BOX, QUANTITY: 1		
		PAPER, *COLORED PAPER, size: 8.5" x 11" (letter/short), 80gsm UNIT: PACK, QUANTITY: 8		
		PAPER, *MULTI-PURPOSE, 70 gsm., size: 8.5 x 11 (letter/short). UNIT: REAM, QUANTITY: 15		
		PAPER, *PHOTO PAPER, size: 297mm x 420mm (A3), 135 gsm. UNIT: PACK, QUANTITY: 23		
		PAPER, *SPECIALTY BOARD, size: 8.5" x 11" (letter/short), gsm: 185 *Color: powder blue UNIT: PACK, QUANTITY: 10		
		PAPER, *SPECIALTY BOARD, size: 8.5" x 13" (legal/long), gsm: 185 *Color: soft green UNIT: PACK, QUANTITY: 10		
		PAPER, *SPECIALTY BOARD, size: A4, gsm: 185. UNIT: PACK, QUANTITY: 10		
		PAPER, *SPECIALTY BOARD, size: A4, gsm: 185.. UNIT: PACK, QUANTITY: 100		
		PAPER, *SPECIALTY PAPER, size: 8.5" x 13" (legal/long), gsm: 85 *Colored, 20's per pack UNIT: PACK, QUANTITY: 30		
		PAPER, *STICKER, size: 8.5" x 13" (legal/long) UNIT: PACK, QUANTITY: 16		
		RESEALABLE PLASTIC BAG, *Clear, *Size: 18 x 24". UNIT: PIECE, QUANTITY: 20		
		RING COMB, *#1 1/2 UNIT: PIECE, QUANTITY: 14		
		RING COMB, *#1/2 UNIT: PIECE, QUANTITY: 4		
		RING COMB, *#2 UNIT: PIECE, QUANTITY: 14		
		RING COMB, *#3/8 UNIT: PIECE, QUANTITY: 4		
		SCISSORS, *Stainless, max size: 7" UNIT: PIECE, QUANTITY: 5		
		SIGN PEN REFILL, *BLACK, gel ink, 0.5mm needle tip UNIT: PIECE, QUANTITY: 5		



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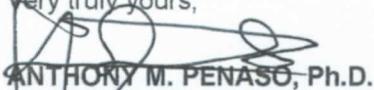
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QTY	Unit	Description	BID PRICE	TOTAL PRICE
		SIGN PEN, *BLACK, 0.5mm needle tip, 12 pieces per box UNIT: BOX, QUANTITY: 13		
		SIGN PEN, *BLACK, 0.7mm needle tip, 12 pieces per box UNIT: BOX, QUANTITY: 10		
		SIGN PEN, *BLUE, 0.5mm needle tip, 12 pieces per box UNIT: BOX, QUANTITY: 4		
		SIGN PEN, *BLUE, 0.7mm needle tip, 12 pieces per box UNIT: BOX, QUANTITY: 10		
		STAMP PAD INK, *Blue UNIT: BOTTLE, QUANTITY: 3		
		STAMP PAD INK, *Red. UNIT: BOTTLE, QUANTITY: 3		
		STAPLER, *STANDARD TYPE, (26/6) or No.35 with remover UNIT: PIECE, QUANTITY: 2		
		TAPE, *TRANSPARENT, width: 72mm (3"), plastic UNIT: ROLL, QUANTITY: 10		
			<b>TOTAL AMOUNT:</b>	<b>186,564.00</b>

P.O. #: IGF-164-20-01-06

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. keep one copy and return the other to Caraga State University

Very truly yours,

  
**ANTHONY M. PENASO, Ph.D.**  
University President

I acknowledge receipt of this Notice on:

2-24-2020  
Name of the Representative of the Bidder: *James Duje*  
Authorized Signature: *James Duje*