



Republic of the Philippines  
**CARAGA STATE UNIVERSITY**  
Ampayon, Butuan City 8600, Philippines

Competence Service Uprightness

**PROCUREMENT OFFICE**

Project Reference number: 7495618  
Name of Project: **TO PROVIDE OFFICE  
SUPPLIES AND MATERIALS FOR THE  
OPERATION OF REGISTRAR, OAS AND  
GUIDANCE OFFICE**IGF-164-21-02-25  
Location of Project: **Caraga State University**

Phone: 341-2296 loc. 245  
URL: <http://www.carsu.edu.ph>  
Email Address:  
[csuprocurement@carsu.edu.ph](mailto:csuprocurement@carsu.edu.ph)



**NOTICE OF AWARD**

March 09, 2021

LG Supplies and General Merchandise  
Cabadbaran City

Dear Sir / Madam:

We are happy to notify you that the TO PROVIDE OFFICE SUPPLIES AND MATERIALS FOR THE OPERATION OF REGISTRAR, OAS AND GUIDANCE OFFICEIGF-164-21-02-25 is hereby awarded you as the bidder with the Lowest Calculated and Responsive Quotation at a Contract Price of Equivalent to TWO HUNDRED TWENTY-EIGHT THOUSAND NINE HUNDRED SEVENTY-THREE PESOS ONLY. (Php. 228,973.00).

QTY	Unit	Description	BID PRICE	TOTAL PRICE
1	LOT	ALCOHOL, *Isopropyl, 70%, 250mL. UNIT: BOTTLE, QUANTITY: 70 BALLPEN, *Black. UNIT: DOZEN, QUANTITY: 7 BALLPEN, *Red. UNIT: DOZEN, QUANTITY: 4 BATTERY, *Dry cell, AAA, 1.5 volts, alkaline, 2 piece per pack UNIT: PACK, QUANTITY: 10 BROOM, *SOFT (TAMBO), weight: 200g min tiger grass. UNIT: PIECE, QUANTITY: 9 CARTOLINA, *WHITE, 100 pieces per pack. UNIT: PACK, QUANTITY: 50 CHECK PAPER, *Color: yellow *Size: 8.5" x 13" UNIT: REAM, QUANTITY: 52 CLEAR PLASTIC VACUUM BAG, *Size: 18 x 24". UNIT: PIECE, QUANTITY: 20 DETERGENT POWDER, *1,100 grams per pack, with anionic surfactants, anti-redeposition agents, brightening agents, fragrance and fabric conditioner, preferably: lemon/kalamansi. UNIT: PACK, QUANTITY: 2 DETERGENT POWDER, *All purpose, 1kg per pack. UNIT: PACK, QUANTITY: 3 DISHWASHING PASTE, *400 grams, lemon scent and anti bacterial with free sponge. UNIT: PIECE, QUANTITY: 12 DISINFECTANT SPRAY, *Aerosol type, 510 grams (min). UNIT: CAN, QUANTITY: 45 ENVELOPE, *DOCUMENTARY, KRAFT for legal size document, 500 pieces per box. UNIT: BOX, QUANTITY: 10 FACE MASK, *Type: surgical mask. *Disposable. *Ear Loop. *3-ply. *Packaging: 50pcs per box. UNIT: BOX, QUANTITY: 5 FLOOR MOP, *360 rotating head magic floor spin mop UNIT: PIECE, QUANTITY: 2	228,973.00	228,973.00

P.O. #: IGF-164-21-03-31

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. keep one copy and return the other to Caraga State University

Very truly yours,

ANTHONY M. PENASO, Ph.D.  
University President

I acknowledge receipt of this Notice on: \_\_\_\_\_  
Name of the Representative of the Bidder: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_



Republic of the Philippines  
**CARAGA STATE UNIVERSITY**  
Ampayon, Butuan City 8600, Philippines

Competence Service Uprightness

**PROCUREMENT OFFICE**

Project Reference number: 7495618  
Name of Project: **TO PROVIDE OFFICE  
SUPPLIES AND MATERIALS FOR THE  
OPERATION OF REGISTRAR, OAS AND  
GUIDANCE OFFICE**IGF-164-21-02-25  
Location of Project: Caraga State University

Phone: 341-2296 loc. 245  
URL: <http://www.carsu.edu.ph>  
Email Address:  
[csuprocurement@carsu.edu.ph](mailto:csuprocurement@carsu.edu.ph)




**NOTICE OF AWARD**

QTY	Unit	Description	BID PRICE	TOTAL PRICE
		FOLDER, *Expanding, plastic, green, legal, *12 pieces per pack UNIT: PACK, QUANTITY: 7		
		FOLDER, *PRESSBOARD. *Expanding. *Size: legal/long. *Color: red. UNIT: PIECE, QUANTITY: 300		
		FOLDER, *PRESSBOARD. *Expanding. *Size: legal/long. *Color: red. UNIT: PIECE, QUANTITY: 15		
		FOLDER, *TAGBOARD, with tab, for legal size documents, *100 pieces per pack. UNIT: PACK, QUANTITY: 1		
		GARBAGE BAG, *Size: medium. *100 pcs per pack. UNIT: PACK, QUANTITY: 1		
		GARBAGE BAG, *Size: small. *100's per pack. UNIT: PACK, QUANTITY: 2		
		GLASS CLEANER, *Glass and multi-surface cleaner, 500ml, in plastic spray bottle *Removes dirt for a streak-free long lasting shine UNIT: BOTTLE, QUANTITY: 20		
		GLUE, *All-purpose, dries clear, non-toxic, paste with applicator. *Gross weight: 200 grams. UNIT: JAR, QUANTITY: 20		
		GLUE, *Eva (ethylene vinyl acetate). *Hot melt. UNIT: BAG, QUANTITY: 1		
		HAND SOAP, *Liquid, 1000ml, antibacterial, kills germs more than 99.9% with vitamin A UNIT: BOTTLE, QUANTITY: 2		
		HAND SOAP, *Liquid, 225ml, antibacterial, kills germs more than 99.9% UNIT: BOTTLE, QUANTITY: 10		
		HIGHLIGHTER PEN, *Flourescent ink, assorted colour, 10pcs/box UNIT: BOX, QUANTITY: 1		
		INDEX TAB, *Self-adhesive, transparent, 5 sets per box UNIT: BOX, QUANTITY: 15		
		LIQUID BLEACH, *Disinfectant (99% antibac), whitens, remove stains/odor/germs, multipurpose bleach, 3785ml per gallon (3 in 1 total clean). UNIT: GALLON, QUANTITY: 6		
		MARKER INK REFILL, *Permanent, black UNIT: BOTTLE, QUANTITY: 2		
		MARKER INK REFILL, *Whiteboard, black UNIT: BOTTLE, QUANTITY: 2		
		MARKER INK REFILL, *Whiteboard, red UNIT: BOTTLE, QUANTITY: 1		
		MARKER, *PERMANENT, black, *Tip: felt, bullet type,		

P.O. #: IGF-164-21-03-31

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. keep one copy and return the other to Caraga State University

Very truly yours,

  
**ANTHONY M. PENASO, Ph.D.**  
University President

I acknowledge receipt of this Notice on: \_\_\_\_\_  
Name of the Representative of the Bidder: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_





Republic of the Philippines  
**CARAGA STATE UNIVERSITY**  
Ampayon, Butuan City 8600, Philippines

Competence Service Uprightness

**PROCUREMENT OFFICE**

Project Reference number: 7495618  
Name of Project: **TO PROVIDE OFFICE  
SUPPLIES AND MATERIALS FOR THE  
OPERATION OF REGISTRAR, OAS AND  
GUIDANCE OFFICE**IGF-164-21-02-25  
Location of Project: Caraga State University

Phone: 341-2296 loc. 245  
URL: <http://www.carsu.edu.ph>  
Email Address:  
[csuprocurement@carsu.edu.ph](mailto:csuprocurement@carsu.edu.ph)



**NOTICE OF AWARD**

QTY	Unit	Description	BID PRICE	TOTAL PRICE
		*Point: medium. UNIT: PIECE, QUANTITY: 50 MARKER, *PERMANENT, black, refillable non-dry, *Tip: felt, bullet type, *Point: medium, *12 pieces per box. UNIT: BOX, QUANTITY: 1 MARKER, *PERMANENT, blue, *Tip: felt, bullet type, *Point: medium. UNIT: PIECE, QUANTITY: 50 MARKER, *PERMANENT, red, refillable non-dry, *Tip: felt, bullet type, *Point: medium, *12 pieces per box. UNIT: BOX, QUANTITY: 1 PAPER, *MULTI-PURPOSE, 70 gsm., size: 210mm x 297mm (A4) UNIT: REAM, QUANTITY: 15 PAPER, *MULTI-PURPOSE, 70 gsm., size: 216mm x 330mm (legal/long) UNIT: REAM, QUANTITY: 15 PAPER, *MULTICOPY, 80gsm, size: 210mm x 297mm (A4). UNIT: REAM, QUANTITY: 35 PAPER, *MULTICOPY, 80gsm, size: 216mm x 330mm (legal/long) UNIT: REAM, QUANTITY: 30 PAPER, *PHOTO PAPER, size: 210mm x 297mm (A4), 80 gsm, glossy, 20's per pack UNIT: PACK, QUANTITY: 5 PAPER, *PHOTO PAPER, size: 297mm x 420mm (A3), 135 gsm. UNIT: PACK, QUANTITY: 10 PAPER, *STICKER, size: 210mm x 297mm (A4) UNIT: PACK, QUANTITY: 5 PVC COVER, *Size: A4. UNIT: REAM, QUANTITY: 1 SIGN PEN, *BLACK, 0.5mm needle tip, 12 pieces per box UNIT: BOX, QUANTITY: 13 SIGN PEN, *BLACK, 0.7mm needle tip, 12 pieces per box UNIT: BOX, QUANTITY: 7 SIGN PEN, *BLUE, 0.5mm needle tip, 12 pieces per box UNIT: BOX, QUANTITY: 2 SIGN PEN, *BLUE, 0.7mm needle tip, 12 pieces per box UNIT: BOX, QUANTITY: 7 SIGN PEN, *RED, 0.5mm needle tip, 12 pieces per box UNIT: BOX, QUANTITY: 2 STAPLE WIRE, *STANDARD, (26/6) or No.35, full strips staples, *5000 wires per box, *Number of wires per strip: 100. UNIT: BOX, QUANTITY: 20 TAPE DISPENSER, *TABLE TOP, 24mm (1") width tape UNIT: PIECE, QUANTITY: 2		

P.O. #: IGF-164-21-03-31

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. keep one copy and return the other to Caraga State University

Very truly yours,

  
ANTHONY M. PENASO, Ph.D.  
University President

I acknowledge receipt of this Notice on: \_\_\_\_\_  
Name of the Representative of the Bidder: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_



Republic of the Philippines  
**CARAGA STATE UNIVERSITY**  
Ampayon, Butuan City 8600, Philippines

Competence Service Uprightness

**PROCUREMENT OFFICE**

Project Reference number: 7495618  
Name of Project: **TO PROVIDE OFFICE  
SUPPLIES AND MATERIALS FOR THE  
OPERATION OF REGISTRAR, OAS AND  
GUIDANCE OFFICE**IGF-164-21-02-25  
Location of Project: Caraga State University

Phone: 341-2296 loc. 245  
URL: <http://www.carsu.edu.ph>  
Email Address:  
[csuprocurement@carsu.edu.ph](mailto:csuprocurement@carsu.edu.ph)



**NOTICE OF AWARD**

QTY	Unit	Description	BID PRICE	TOTAL PRICE
-----	------	-------------	-----------	-------------

TAPE, \*DOUBLE SIDED, without foam, width: 24mm (1"). UNIT: ROLL, QUANTITY: 5

TAPE, \*TRANSPARENT, width: 24mm (1"), plastic. UNIT: ROLL, QUANTITY: 15

x x x x x x x x NOTHING FOLLOWS x x x x x x x

**TOTAL AMOUNT:**

**228,973.00**

P.O. #: IGF-164-21-03-31

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. keep one copy and return the other to Caraga State University

Very truly yours,

  
**ANTHONY M. PENASO, Ph.D.**  
University President

I acknowledge receipt of this Notice on: \_\_\_\_\_  
Name of the Representative of the Bidder: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_