Republic of the Philippines
CARAGA STATE UNIVERSITY
Ampayon, Butuan City 8600, Philippines
Competence Service Uprightness

BIDS AND AWARDS COMMITTEE

PHONE: 0917 707 8713 Loc. 248 | EMAIL: csuprocurement@carsu.edu.ph

REQUEST FOR QUOTATION

Caraga State University, through its Bids and Awards Committee (BAC), will undertake Small Value Procurement (SVP) Section 34 for the project: Provision of Medical, Dental and Laboratory Supplies for the Operation of the Caraga State University – Main Campus, College of Agriculture and Agri-Industries (CAA) Laboratory., IGF-164-26-08-529 in accordance with the Implementing Rules and Regulations of Republic Act No. 12009.

Approved Budget for the Contract:	:	311,785.00
Location	:	Caraga State University - Main Campus, Supply Office
Delivery	:	Within Thirty (30) days after receipt of P.O. (No deliveries on Weekends and Holidays)
Technical Specifications	:	Medical Supplies and Laboratory Instrument
Evaluation of Bids	:	LCRB

Prospective bidders shall accomplish, provide correct and accurate information and submit the duly signed quotation form (Annex "A") not later than 8:00 AM on August 26, 2026 .

Any interlineations, erasures of overwriting shall be valid if they are signed or initialed by the bidder or his/her duly authorized representative/s. The Caraga State University shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Caraga State University shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of actions and remedies open to it.

The Caraga State University reserves the right to accept or reject any or all quotations and impose additional terms and conditions as it may deem proper.

[redacted]
JANICE C. ENDICO-PAGAS
BAC Chairperson for Goods [redacted]

Noted:

[redacted]
ALEXANDER T. DEMETILLO, D.Eng
Vice President for Administration and Finance

PO-2026-01667

Caraga State University
Ampayon, Butuan City

QUOTATION

66419

Company Name:		Date:	August 12, 2026
Savings/Current Account Name:		PR #:	IGF-164-26-08-529
Savings/Current Account Number:		Bank Name & Branch:	
			(Preferably the LBP Servicing bank)

Sir/Madam:

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Your preferential attention given is appreciated.

Very truly yours,

REDACTED

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Vice President for Administration and Finance

ITEM	QTY	UNIT	NAME AND DESCRIPTION OF ARTICLES	UNIT PRICE	TOTAL PRICE
1	1	LOT	**AGAR -AGAR** *500g, Powder food grade; **Unit:** BOTTLE; **Quantity:** 5.00		
			ALCOHOL *Denatured, 4L.; **Unit:** GALLON; **Quantity:** 10.00		
			ALCOHOL *Ethyl, 70%, scented, 4L.; **Unit:** GALLON; **Quantity:** 20.00		
			ALCOHOL LAMP *Glass, 50 mL capacity, with denatured alcohol inclusion; **Unit:** PIECE; **Quantity:** 20.00		
			AMBER BOTTLE *Type: glass, 500ml with blue screw cap; **Unit:** PIECE; **Quantity:** 10.00		
			AMMONIUM ACETATE *Analytical grade,500g per bottle; **Unit:** BOTTLE; **Quantity:** 1.00		
			AUTOCLAVABLE PLASTIC BAGS *Heat Resistant Polypropylene, 12 x 24 inches *100pcs; **Unit:** PACK; **Quantity:** 3.00		
			AUTOCLAVABLE PLASTIC BAGS *Heat Resistant Polypropylene, 16 x 24 inches *100pcs; **Unit:** PACK; **Quantity:** 5.00		
			AUTOCLAVABLE PLASTIC BAGS		

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			*Heat Resistant Polypropylene,8x12 inches *100pcs; **Unit:** PACK; **Quantity:** 3.00		
			COTTON *Cotton rolls. *Absorbent cotton, 90g per piece.; **Unit:** PIECE; **Quantity:** 4.00		
			COTTON *Cotton swab ,sterile, non absorbent 100pcs per box; **Unit:** BOX; **Quantity:** 5.00		
			COTTON Cotton roll,*100% pure cotton 1kg.; **Unit:** ROLL; **Quantity:** 3.00		
			COVER SLIPS *Glass 100' , 22 x 22 mm; **Unit:** BOX; **Quantity:** 20.00		
			DEXTROSE *500 grams; **Unit:** BOTTLE; **Quantity:** 2.00		
			FACE MASK *Type: surgical mask. *Disposable. *Ear Loop. *3-ply. *Wired.100pcs per box; **Unit:** BOX; **Quantity:** 50.00		
			FILTER PAPER		

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			*No. 42.; **Unit:** BOX; **Quantity:** 1.00		
			GAUZE 36 x 100 yards size gauze cloth roll -Non-woven; **Unit:** ROLL; **Quantity:** 11.00		
			GAUZE BANDAGE *Non sterile. *Latex free.; **Unit:** ROLL; **Quantity:** 5.00		
			GLASS STIRRING ROD *Borosilicate glass, 12".; **Unit:** PIECE; **Quantity:** 5.00		
			GLOVES *Type: surgical gloves, NITRILE (disposable). *Materials: made of synthetic rubber (stretchable). *Size: large. *100's per box.; **Unit:** BOX; **Quantity:** 5.00		
			GLOVES *Type: surgical gloves, NITRILE (disposable). *Materials: made of synthetic rubber (stretchable). *Size: medium. *100's per box.; **Unit:** BOX; **Quantity:** 20.00		
			GLYCEROL *USP Grade, 1L; **Unit:** BOTTLE; **Quantity:** 1.00		

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			GRAM-STAINING KIT * Crystal Violet- 500ML- (S012)(Solution A) - * Grams Stain Decolorizer- 500 ML 500ML Gram's Decolourizer(S032) - * Gram's Iodine- 500 ML Gram's Iodine(S013) - - Safranin- 500ML- Safranin,0.5% w/v(S027); **Unit:** SET; **Quantity:** 1.00		
			HYDROGEN PEROXIDE 3% lab grade 500ml; **Unit:** BOTTLE; **Quantity:** 1.00		
			KING'S MEDIUM B BASE 500g; **Unit:** BOTTLE; **Quantity:** 1.00		
			LACTOPHENOL BLUE *For fungal stain, ready to use. *100mL per bottle.; **Unit:** BOTTLE; **Quantity:** 1.00		
			LENSE PAPER *Lens cleaning paper (for microscopes), high quality, ultra gentle, microfiber cleaning cloth; **Unit:** PACK; **Quantity:** 1.00		
			MACCONKEY AGAR 500g; **Unit:** BOTTLE; **Quantity:** 1.00		
			MALACHITE GREEN 25g; **Unit:** BOTTLE; **Quantity:** 1.00		
			MANNITOL SALT AGAR		

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			*500g; **Unit:** BOTTLE; **Quantity:** 1.00		
			MHA (MUELLER HINTON AGAR) 500grams; **Unit:** BOTTLE; **Quantity:** 1.00		
			MICROPIPETTE TIPS Blue(1000 microliters)500pcs; **Unit:** PACK; **Quantity:** 2.00		
			MICROPIPETTE TIPS Yellow (200 microliters)1000pcs; **Unit:** PACK; **Quantity:** 2.00		
			MICROSCOPE SLIDES *Clear glass, 1.0-1.2 mm; **Unit:** BOX; **Quantity:** 13.00		
			MORTAR AND PESTLE *Durable, unglazed *Ceramic ,80mm; **Unit:** SET; **Quantity:** 2.00		
			NUTRIENT AGAR 500grams; **Unit:** BOTTLE; **Quantity:** 3.00		
			OIL EMMERSION *General use oil immersion based on cedar wood ,50ml low viscosity laboratory grade.; **Unit:** BOTTLE; **Quantity:** 1.00		
			PCR TUBES .2ML PCR TUBES FLAT TOP 960 pieces; **Unit:** PACK; **Quantity:** 2.00		
			PETRI DISH *60mm x 90mm, glass; **Unit:** PIECE; **Quantity:** 15.00		

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			PETRI DISH *Type: glass. *Size: 90mm x 15mm.Sterile wid lid; **Unit:** PIECE; **Quantity:** 17.00		
			PHENOL 25 grams, red; **Unit:** BOTTLE; **Quantity:** 1.00		
			PLASTIC DROPPER *material: plastic ,1ml capacity,with scale ,100pcs per pack *medicine dropper; **Unit:** PACK; **Quantity:** 2.00		
			POTATO DEXTROSE BROTH 500grams; **Unit:** BOTTLE; **Quantity:** 3.00		
			SCALPEL *scalpel surgical plastic handle; **Unit:** PIECE; **Quantity:** 20.00		
			SCALPEL BLADE *sterile, safe, *aluminum wrapper *stainless steel *material, swift lock fixation on handle *No. 11 *100 per box; **Unit:** BOX; **Quantity:** 1.00		
			SCALPEL BLADE high quality stainless steel, reusable, autoclavable No.3; **Unit:** PIECE; **Quantity:** 3.00		

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			SCALPEL BLADE sterile, safe, aluminum wrapper stainless steel material, swift lock fixation on handle No. 10 100 per box; **Unit:** BOX; **Quantity:** 1.00		
			SEIVE (18 mesh) (1.0 mm)Strainer Mesh Flour Sifter Double-layer Punching Frame Stainless Steel Mesh Standard Sample Sieve; **Unit:** PIECE; **Quantity:** 1.00		
			SEIVE (20 mesh) (0.9 mm) Strainer Mesh Flour Sifter Double-layer Punching Frame Stainless Steel Mesh Standard Sample Sieve; **Unit:** PIECE; **Quantity:** 1.00		
			SEIVE (40 mesh) (0.45 mm) Strainer Mesh Flour Sifter Double-layer Punching Frame Stainless Steel Mesh Standard Sample Sieve; **Unit:** PIECE; **Quantity:** 1.00		
			SEIVE (60 mesh)		

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			(0.3 mm) Strainer Mesh Flour Sifter Double-layer Punching Frame Stainless Steel Mesh Standard Sample Sieve; **Unit:** PIECE; **Quantity:** 1.00		
			SIEVES MESH *2mm, Brass, 20 cm diameter; **Unit:** PIECE; **Quantity:** 1.00		
			SLIPPER Laboratory slippers color white Size no. 8; **Unit:** PAIR; **Quantity:** 10.00		
			SODIUM HEXAMETAPHOSPHATE *Analytical grade.500g; **Unit:** KILO; **Quantity:** 1.00		
			SODIUM HYDROXIDE *Analytical grade,500g; **Unit:** BOTTLE; **Quantity:** 1.00		
			SURGICAL BLADE (STERILE) *Carbon Steel *Individual Foil *Code 0201 *100 pcs/box; **Unit:** BOX; **Quantity:** 1.00		
			SYRINGE *Capacity: 5mL. *Plastic. *Disposable. *100 pcs per box.; **Unit:** BOX; **Quantity:** 5.00		
			TEST TUBE		

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			type: glass volume: 75ml; **Unit:** PIECE; **Quantity:** 15.00		
			TEST TUBE BRUSH *Large, white bristles.; **Unit:** PIECE; **Quantity:** 7.00		
			TEST TUBE BRUSH Small, white bristles; **Unit:** PIECE; **Quantity:** 5.00		
			TOILET TISSUE PAPER *Interfolded paper towel.; **Unit:** PACK; **Quantity:** 100.00		
			WASH BOTTLE *For laboratory. *Volume: 250mL. *Color: clear white.; **Unit:** PIECE; **Quantity:** 4.00		
			WIRE LOOPS *Platinum loops, nickel chromium wire; **Unit:** PIECE; **Quantity:** 20.00		

Total Quoted Amount: ________________

xxxxxxxx NOTHING FOLLOWS xxxxxxxx

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Delivery Period:	Within Thirty (30) days after receipt of P.O. (No deliveries on Weekends and Holidays)
Terms of Delivery:	FOB Destination
Terms of Payment:	The University shall process the payment of the service or item delivered utmost five (5) working days from the submission of all required documents from the supplier's end. Moreover, the supplier is also required to forward to the Office of the University Cashier the original copy of the Official Receipt (OR) utmost seven (7) working days from the receipt of "Notice of Payment Rendered", which shall be issued by the University Cashier. Failure to observe thereof shall be ground for the supplier to be blacklisted.

ALEXANDER T. DEMETILLO, D.Eng
Vice President for Administration and Finance

Subject to 5% withholding tax for VAT registered suppliers and additional 1% *withholding tax for contract of P10,000 and above.*

As requested, I/We have indicated the Unit Price of the above mentioned articles. I/We hereby certify that the price/s offered is/are true and correct. I/We further agree to the terms and conditions that shall be imposed by CSU.

SIGNATURE OVER PRINTED NAME
NAME OF SUPPLIER/DEALER

66419