Republic of the Philippines
CARAGA STATE UNIVERSITY
Ampayon, Butuan City 8600, Philippines
Competence Service Uprightness

BAGONG PILIPINAS
SOCOTEC ISO 9001
PAB ACCREDITED QMS CERTIFICATION BODY

BIDS AND AWARDS COMMITTEE

PHONE: 0917 707 8713 Loc. 248 | EMAIL: csuprocurement@carsu.edu.ph

REQUEST FOR QUOTATION

Caraga State University, through its Bids and Awards Committee (BAC), will undertake Small Value Procurement (SVP) Section 34 for the project: Provision of Accommodation, Meals and Snacks for the Conduct of GS Midyear Operational Planning, Target Alignment & Performance Assessment Workshop at Vinapor, Carmen ADN on August 26-28, 2026, RAF-101-26-08-510 in accordance with the Implementing Rules and Regulations of Republic Act No. 12009.

Approved Budget for the Contract:	:	214,000.00
Location	:	Vinapor, Carmen Agusan Del Norte
Delivery	:	On August 26-28, 2026
Technical Specifications	:	Hotel and Lodging and Meeting Facilities
Evaluation of Bids	:	LCRB

Prospective bidders shall accomplish, provide correct and accurate information and submit the duly signed quotation form (Annex "A") not later than 8:00 AM on August 24, 2026 .

Any interlineations, erasures of overwriting shall be valid if they are signed or initialed by the bidder or his/her duly authorized representative/ s. The Caraga State University shall have the right to inspect and/ or test the goods to confirm their conformity to the technical specifications.

Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Caraga State University shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of actions and remedies open to it.

The Caraga State University reserves the right to accept or reject any or all quotations and impose additional terms and conditions as it may deem proper.

[redacted]

JANICE C. ENDICO-PAGAS
BAC Chairperson for Good[redacted]

Noted:

[redacted]

ALEXANDER T. DEMETILLO, D.Eng
Vice President for Administration and Finance

PO-2026-01704

Caraga State University
Ampayon, Butuan City

QUOTATION

66500

Company Name:		Date:	August 13, 2026
Savings/Current Account Name:		PR #:	RAF-101-26-08-510
Savings/Current Account Number:		Bank Name & Branch:	(Preferably the LBP Servicing bank)

Sir/Madam:

Please give your lowest price for the items listed below using this form. Indicate thereto the brand/model of your offer. Please do not quote if you do not have ready stocks. Quotations must be in accordance with the specifications. Do not offer substitute unless specifically state hereunder.

Kindly submit your price/s inclusives of all taxes in a sealed, signed, stamped envelope not later than ____________________ to the Procurement Ofifcer of to his duly authorized representative at the above address.

Your preferential attention given is appreciated.

Very truly yours,

[redacted]

ALEXANDER T. DEMETILLO, D.Eng
Vice President for Administration and Finance

ITEM	QTY	UNIT	NAME AND DESCRIPTION OF ARTICLES	UNIT PRICE	TOTAL PRICE
1	1	LOT	**ACCOMMODATION** *Room Type: *Standard Rooms - Good for 4 persons *10 Rooms for 2 nights *Check-in: August 26, 2026 @2:00 P.M *Check-out: August 28, 2026 @3:00 P.M *Inclusions: Free breakfast, Free Wi-Fi access, Standard room amenities.; **Unit:** NIGHT; **Quantity:** 20.00		
			MEALS *August 26, 2026 (Day 1) Lunch - Good for 40 pax *Menu: Rice, Kinilaw na Guso, Grilled Fish, Chicken in Creamy Mushroom and Buko Juice *Dessert: Mango Tapioca *Augus 26, 2026 (Day 1) Dinner- Good for 40 pax *Menu: Rice, Spicy Pork Ribs, Shrimp Tempura, Kinilaw Tuna and Soft Drinks *Dessert: Fruit Salad *August 27, 2026 (Day 2) Lunch- Good for 40 pax *Menu: Rice, Pork Belly Sugba, Fresh Lumpia, Sotanghon Guisado and Watermelon Shake *Dessert: Fruits (Assorted) *August 27, 2026 (Day 2) Dinner- Good for 40 pax *Menu: Rice, Chicken BBQ, Tuna Casserole, Lumpiang Shanghai, and		

Delivery Point:	Vinapor, Carmen Agusan Del Norte
Delivery Period:	On August 26-28, 2026
Terms of Delivery:	FOB Destination
Terms of Payment:	The University shall process the payment of the service or item delivered utmost five (5) working days from the submission of all required documents from the supplier's end. Moreover, the supplier is also required to forward to the Office of the University Cashier the original copy of the Official Receipt (OR) utmost seven (7) working days from the receipt of "Notice of Payment Rendered", which shall be issued by the University Cashier. Failure to observe thereof shall be ground for the supplier to be blacklisted.

ALEXANDER T. DEMETILLO, D.Eng
Vice President for Administration and Finance

Subject to 5% withholding tax for VAT registered suppliers and additional 1% withholding tax for contract of P10,000 and above.

As requested, I/We have indicated the Unit Price of the above mentioned articles. I/We hereby certify that the price/s offered is/are true and correct. I/We further agree to the terms and conditions that shall be imposed by CSU.

66500

SIGNATURE OVER PRINTED NAME
NAME OF SUPPLIER/DEALER

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Vice President for Administration and Finance

ITEM	QTY	UNIT	NAME AND DESCRIPTION OF ARTICLES	UNIT PRICE	TOTAL PRICE
			Soft Drinks *Dessert: Tapioca *August 28, 2026 (Day 3) Lunch- Good for 40 pax *Menu: Rice, Pork Steak, Calamares, Lasagna, and Soft Drinks *Dessert: Fruits (Assorted); **Unit:** EACH; **Quantity:** 80.00		
			MEALS *August 26, 2026 (Day 1) Lunch - Good for 40 pax *Menu: Rice, Kinilaw na Guso, Grilled Fish, Chicken in Creamy Mushroom and Buko Juice *Dessert: Mango Tapioca *August 26, 2026 (Day 1) Dinner- Good for 40 pax *Menu: Rice, Spicy Pork Ribs, Shrimp Tempura, Kinilaw Tuna and Soft Drinks *Dessert: Fruit Salad *August 27, 2026 (Day 2) Lunch- Good for 40 pax *Menu: Rice, Pork Belly Sugba, Fresh Lumpia, Sotanghon Guisado and Watermelon Shake *Dessert: Fruits (Assorted) *August 27, 2026 (Day 2) Dinner- Good for 40 pax *Menu: Rice, Chicken BBQ, Tuna Casserole, Lumpiang Shanghai, and Soft Drinks *Dessert: Tapioca .		

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Vice President for Administration and Finance

ITEM	QTY	UNIT	NAME AND DESCRIPTION OF ARTICLES	UNIT PRICE	TOTAL PRICE
			*August 28, 2026 (Day 3) Lunch- Good for 40 pax *Menu: Rice, Pork Steak, Calamares, Lasagna, and Soft Drinks *Dessert: Fruits (Assorted); **Unit:** EACH; **Quantity:** 120.00		
			MEALS *August 27, 2026 (Day 2) Breakfast- Good for 40 pax *Menu: Fried Rice, Baked Penne w/ Hungarian Sausage, Ensaladang Dilis, Hotdog and Tocino and Sikwate *Dessert: Mango Tapioca *August 28, 2026 (Day 3) Breakfast- Good for 40 pax *Menu: Fried Rice, Hungarian Sausage, Steamed Okra & Eggplant, Daing na Bangus and Sikwate; **Unit:** EACH; **Quantity:** 80.00		
			SNACKS *August 26, 2026 (Day 1) Snacks *P.M.Snacks, Menu: Waffle and Halo-halo - Good for 40 pax *August 27, 2026 (Day 2) Snacks *P.M.Snacks, Menu: Brownies and Mango Smoothie - Good for 40 pax *August 28, 2026 (Day 3) Snacks *P.M.Snacks, Menu: Chicken Burger and Canned Drinks - Good for 40 pax; **Unit:** EACH; **Quantity:** 120.00		
			SNACKS *August 27, 2026 (Day 2) Snacks		

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Vice President for Administration and Finance

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			*A.M.Snacks, Menu: Mango Pie and Ice Cream - Good for 40 pax *August 28, 2026 (Day 3) Snacks *A.M.Snacks, Menu: Chicken Club Sandwich and Canned Drinks - Good for 40 pax *Note: With standby water dispenser. *Service type: Buffet *To be served at Vinapor, Carmen, Agusan Del Norte *Contact person: Charisse E. Torres - 0994 947 1583; **Unit:** EACH; **Quantity:** 80.00		

Total Quoted Amount: ________________

xxxxxxxx NOTHING FOLLOWS xxxxxxxx

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